



San Joaquin County SELPA

COUNCIL OF DIRECTORS MEETING

September 13, 2023

Minutes

PRESENT: Steve Payne, Brandie Bruni, Jennifer Pool, Alyssa Wooten, Monica Vallerga, Nellaine Kilgore, Thomas Crocker, Jody Burriss, Staci Johnson, Austin Nogueira, Lisa Mazza , Travis Manley, Deanie Coleman, Wendy Frink, Sean Brown, Silvia de Alba, Susan Scott, Frank Souza Justin Albano, Jamie Hughes, Nelarie Romo

ABSENT: Silvia de Alba

I. CALL TO ORDER: Brandie Bruni called the meeting to order at 8:59 a.m.

II. ADDITIONS TO THE AGENDA:

III. COMMENTS: There were no comments from the audience.

IV. ITEMS SCHEDULED FOR INFORMATION:

1. Director Headshots Make-Up – Jen

Headshot photos were taken.

2. Introduce SELPA Team - Brandie/Jen/Frank

The SJC SELPA support staff and workability job developer teams were introduced to the COD.

3. Finance Report - Brandie

Brandie reviewed the finance report and explained how to calculate the percentage of IEPs per district, as well as federal local assistance and when calculations will be completed.

- Year over year U.S. headline inflation rose from 3 % in June to 3.2 % in July, the first increase in over a year- largely driven by gasoline.
- Shelter inflation (rent currently paid by tenants), fell from 7.8 % to 7.7%, demonstrating a decline in asking rents in late 2022.

- The U.S. unemployment rate fell 0.1 % point in July 2023 to 3.5%
- The U.S. added 187,000 nonfarm payroll jobs in July 2023, a change from an average monthly gain of 270,000 for the first six months of 2023.
- California’s unemployment rate remained at 4.6% in July 2023
- California added 27,900 nonfarm payroll jobs in July 2023, driven by gains in government (15,000), followed by private education and health services (10,800) and leisure and hospitality (10,300). As of July 2023, the leisure and hospitality sector recovered all 995,600 jobs lost in March/April 2020. Professional and business services sector lost the most jobs in July 2023 (11,400).
- Preliminary General Fund agency cash receipts for July, the first month in the 23/24 fiscal year, were 1.268B below the 23/24 Budget Act forecast of 9.748B. The short fall included processing delays of July sales tax receipts, personal income withholdings, and lower corporate tax receipts. The Budget Act monthly cashflow reflects the expected impact of delayed payment and filings to October 16, though the actual extent of contributed variance is unknown.
 - Personal income tax cash receipts were \$466M below the forecast of \$6.734B in July. In May through July, withholdings grew 4% year-over-year, indicating solid growth despite the timing issues in July. Personal income tax refunds were \$103M above forecast in July.
 - Corporation tax cash receipts were \$412M million below the forecast of \$884M.
 - Sales and use tax cash receipts were \$453M below the forecast of \$1.826B. This shortfall is related to the timing of collections as higher-than-expected cast receipts shifted from July to August.

Federal Budget proposals were shared, nothing has been approved at this time.

4. SJC SELPA Governing Council Updates - Brandie

Brandie reviewed the discussions held at the Governing Council meeting regarding the action items for the utilization model, and the growth proposal. Brandie discussed what changes will need to be made to the local plan and what the process will be to make all of the adjustments. She discussed what policies she would like to add to the local plan. Brandie explained how utilization will work moving forward and did a breakdown with districts. Discussions were held on how this will work moving forward.

5. Business Updates - Austin/Brandie

The SELPA Utilization model was covered along with the 5 new approved growth classes and how they will be funded.

6. Scheduling LEA Site Visits - Brandie

Directors were asked to sign up for dates that Brandie will visit each district.

7. Special Education Legal Summit - Brandie

Details were shared regarding current sign ups for the upcoming special education legal summit.

8. County Programs Update - Monica

- Monica shared September data shot information including full comparisons of current students served and current classes to previous years.
- An update was shared regarding non public school placements.
- Reviewed referrals by district and eligibility.
- Reviewed district referral comparisons.
- Reviewed current utilization based on this year's data.
- Shared current class size chart and which students are currently pending IEPs for placements.
- Current referral data shared by program.
- Shared growth approval and where they need class space available. Discussion was held on where to place new classes. Council of directors did not share any spaces available in the south county area despite the need. There was no objection to the new classes being placed in Linden, Lincoln and the stockton/manteca area. The consensus of the Council of Directors was that Monica could decide where to place classes and then inform the group.
- Staff Vacancies and job fair information was shared.
- PT Services were discussed.

9. LI Update – Justin

- Current budget for 2023-2024 School Year: \$1,549,941
- Current number of LI requests approved for 2023-2024 school year: 10
- Pending Requests: 2
- Inventory lists needs to be updated

10. CAC Update - Justin

- Next CAC meeting will take place tomorrow, 9/14/23 from 11:45a.m. - 1:15p.m.
 - Topic: SPED 101 - Basics of Special Education and the IEP Process
- The Parent Resource Guide is currently being updated. Subcommittee will be started to help support the update.
- Currently have four parents as voting members.
- Various voting membership positions are still available, including parents and educational representatives.

11. ADR Update - Justin/Susan

Districts were requested to provide their information for submission on the ADR grant.

12. CARES Update – Susan

- 12 active cases
 - 33% ED, 16% ASD, 16% OHI, 16% SLK
- 10 referrals
- New facilitator starts this week, able to have a full caseload in about a week

13. CALPADs Update – Susan/Staci

New CALPADS deadlines were shared as well as new graduation date guidelines.

14. Bridge ESN/MM - Staci

Staci shared updates on the trainings and how to submit staff to complete the training.

15. RTC Handbook - Susan

Susan requested feedback and review of the RTC handbook.

16. Building Professional Learning Communities - Susan

The program specialists would like to build lists of district personnel to connect everyone and build professional learning communities.

17. WorkAbility Update – Frank

- Over 100 students are currently on the list awaiting placement in jobs.
- Time sheets will be going digital this year, starting with the first one.
 - Students will need an email if they do not already have one created so that they can complete.

18. SEIS Update – Susan/Staci

CALPADS Alert - Plan Type Changes

- When a student's record is requested, the district selects if the student's Plan Type will change upon entering the district (IEP to ISP or ISP to IEP).
- If the student's Plan Type will change, the updated plan must be submitted to CALPADs within 30 days
- The Plan Type change is not Interim Placement
- Notice appears on CALPADS alerts

New Exit Reasons

- 25-exit sped out of state-student exited from sped at location outside of California (another state exited student)-status date would be re-enrollment date

- 26-IFSP team determined no part b eval needed-student will be exiting IFSP program
- 31-left school and not expected to return-dropped out, died, HS completion
- 87-transferred Out-of-State/Country

CALPADS Redesign

- On September 18, 2023, LEAs will begin submitting the new file types through the application program interface (API)

19. SELPA Workshops and Trainings - Program Specialists

Dates for upcoming workshops and trainings were shared as well as the link to the digital notebook sharing trainings for the upcoming year.

20. Director Spotlight - Brandie

Brandie asked that directors scan the QR code and fill out the questionnaire to be featured on our SELPA Facebook page.

21. Presentation of Goody Two Shoes Award - NellLaine

The Goody Two Shoes Award was presented to Nelarie Romo.

V. ITEMS SCHEDULED FOR ACTION:

Minutes: On a motion from NellLaine Kilgore second by Sean Brown the SJC SELPA Council of Directors approved the minutes from the August 16, 2023, meeting as presented.

AYES: All
 NOES: NONE
 ABSTAIN: NONE

VI. CLOSING COMMENTS FOR COUNCIL MEMBERS:

The next COD meeting will be held on October 18, 2023, 8:45 a.m. WEC Building, Greenwood 3.

VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 12:09 pm.