Community Advisory Committee (CAC) Meeting
Tuesday, September 25, 2018
San Joaquin County SELPA
Emerson Room from 11:45 a.m. to 12:45 p.m.

CAC Business Meeting Minutes

A group formed to advise the SELPA about the Special Education Local plan that assures free appropriate public education in the least restrictive environment, parent education and other special education related activities. CAC also allows parents, school districts, SELPA and related agencies the opportunity to build communication, share resources and improve knowledge about special education issues.

Call to Order: Meeting was called to order by Margaret St. George

Introductions
- Margaret St. George, SELPA Program Specialist
- Kathy Skeels, SJC SELPA/Assistant Superintendent
- Gail Brodigan-Dalton, Administrative Assistant
- Melissa Claypool-VMRC
- Joe Stansil-Dept. of Rehabilitation
- Danielle Wells-VMRC
- Sharelle McIntyre – Tracy parent rep
- Alexandra Queen-DRAIL
- Michele Feldez-Lodi parent
- Staci Johnson-SELPA
- Cindy Campero-Manteca parent
- Irene McHollin-DRAIL
- Melinda Barrera-Manteca parent rep
- Nicki Moss-FRN
- Cari Edwards-Tracy parent rep
- Dena Hernandez-SCDD North Valley Hills
- Laura Blanchard-Tracy Administrator
- Brandie Brunni-SJCOE Administrator
- Silvia De Alba-Venture Academy, Administrator
- Danielle F.-Tracy parent
- Joel R.-Assembly member Susan Eggman’s office
- Patricia Flores – Tracy parent
- Dolores Calderon-county interpreter
- Lucero Rodriguez-Tracy parent
- Gina Marie Haugh-Additional appointed rep.
- Claudia Cruz-parent
- Araceli Govea-Linden
- Dolores Bronson-Lincoln
Review of Minutes

- Minutes from April 3, 2018 were reviewed

SELPA information

- COD Report – Kathy Skeels reported COD meets monthly as a group where all districts are represented. Currently we have a very new group, as 7 out of 10 directors are new. Meetings are to insure districts stay consistent in policies and procedures as well as cover legislation. It is a public meeting, and there is time set aside for public input. Gail will email out the dates & time of the COD meetings to the CAC committee.

- Annual staff development survey – Margaret reviewed highlights of the survey. Tracy parent indicated their district is not getting information on parent trainings. Distribution is sent to directors/secretaries to disperse.

- District Report/Presentation - Silvia De Alba from Venture Academy gave an overview of their current programs, which are charters schools offering non-traditional education for both general and special ed. They currently have six different academies.

Joe Stansil from the Department of Rehabilitation (DOR) gave a brief introduction of their department, and some of the services they provide. Their contact phone number is 209-473-5900. Link to website: http://www.dor.ca.gov

Old Business

- Open Parent/Agency Representative Spots – Margaret went over the parent & agency open spots.

New Business

- Executive Committee Elections
  - Chair, Vice Chair, Secretary
  The executive committee voted in as follows:
  Melinda Barrera – Chair
  Cari Edwards – Vice Chair
  Sharelle McIntyre - Secretary

- Discussion regarding content of upcoming meetings – no discussion on content at this time.

- Discussion regarding changing times of CAC meetings and holding additional monthly meetings

  Cari Edwards motioned to have up to 10 additional meetings, as she felt meeting 4 times per year was not enough. Sharelle seconded, and the committee voted to add up to 10 additional meetings. The committee decided to schedule 2 meetings at this time, adding one in October and one in November. Gail will look for available rooms and Margaret will send out an updated email with the new information. The length of each
meeting was also increased a half hour, so the new time will be 11:45 – 1:15.

No other new business was discussed

Announcements
- FRN – upcoming workshops-flyers were handed out
- Resources from SJCOE were displayed for upcoming trainings/workshops and also materials from the resource library were available for check out.

Next Meeting – October – date & room to be determined - WEC - 11:45am to 1:15pm

Adjournment – Meeting was adjourned at 1:00pm.
Voting Members

Parent Representatives

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<td>Cari Edwards</td>
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<td>Sharelle McIntyre</td>
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Educational Representatives (4)

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Agency Representative (5)

| Valley Mountain Regional Center (VMRC) – Danielle Wells | El Concilio - Angie Lopez; Azucena Vera |
| Family Resource Center – Nicki Moss | Department of Rehabilitation – Joe Stansil |

Additional Appointed Representatives (1)

| Student/Adult with special needs – Gina Marie Haugh |

Non-Voting Membership

Ex-Officio Representatives

| SELPA Director – Kathleen Skeels |
| SELPA Program Specialist – Margaret St. George |
| SELPA Administrative Assistant – Gail Brodigan-Dalton |

Council of Directors Representative – 1 rotating position among directors; 1 position appointed on an annual basis

Assembly member’s Office

Senator’s Office

Attendees