Community Advisory Committee (CAC) Meeting  
Monday, February 25, 2019  
San Joaquin County SELPA  
Emerson | 11:45 AM to 1:15 PM

CAC Business Meeting Minutes

A group formed to advise the SELPA about the Special Education Local Plan that assures free, appropriate, public education in the least restrictive environment, parent education and other special education related activities. CAC also allows parents, school districts, SELPA and related agencies the opportunity to build communications, share resources and improve knowledge about special education issues.

Call to Order: Meeting was called to order at 11:52 AM

Introductions:
- Brandie Brunni – SELPA, Assistant Superintendent
- Alexandria Hinson – SELPA, Administrative Assistant
- Joe Stansil – Department of Rehabilitation – Voting Member
- Sharelle McIntyre – Tracy USD Parent Rep – Voting Member
- Nicki Moss – FRN – Voting Member
- Car Edwards – Tracy USD Parent Rep – Voting Member
- Dolores Calderon – SJCOE Spanish Interpreter
- Melinda Barrera – Manteca USD Parent Rep – Voting Member
- Monica Filoso – SJCOE
- Melissa Claypool – VMRC
- Fabiola Perez – Jefferson
- Chris Crone – Tracy USD
- NelLaine Kilgore – Banta SPED
- Danielle Wells – VMRC
- Jody Burriss – Manteca USD
- Dolores Bronson – Lincoln USD

Review of Minutes:
- Minutes from December 3, 2018 were reviewed

SELPA Information:
- There were questions regarding the COD minutes. Brandie spoke of the COD minutes being posted within about a week. She also informed the group that there is one COD meeting per month.
- Jody Burriss gave an update on what is going on in the Manteca Unified School District.
- NelLaine Kilgore discussed updates and explained what is going on at Banta.

Old Business:
- Addressed the Parent/Agency Representative spots that are currently open and how it is difficult for parents to attend the CAC meetings at the current time allotted. There was discussion of changing the meeting time to evenings next school year.
  - Melinda agreed to put the new meeting schedule to a vote in the April meeting.
- Alex shared some new posts and updates on the CAC Facebook page. Melinda mentioned that she still does not have access to post on the page, Alex assured her that she will reach out to Zack to get Melinda’s permissions resolved. Encouraged everyone to share the Facebook posts so the word gets spread.
• There was discussion of not wanting SELPA representatives as presenters for future parent trainings. However, Melinda believes that it is a good idea to collaborate with SELPA representatives and trainers. The Tracy parent representatives would like to see presenters who are not involved with SELPA.
  o Questions of how many parent trainings are required per year.

New Business:
• Legislation Day – the CAC chair is approved to attend Legislation Day.
  o There were requests of being able to have the entire executive board approved to attend Legislation Day.
  o Melinda plans to follow up with Margaret on how to extend the invitation to the entire executive board of CAC for Legislation Day.
• Sharelle gave a brief description and back story of Matt Devins, the SELPA Director of Stanislaus County.
  o Sharelle moved to motion having Matt come and speak at a meeting.
  o Cari seconds that motion.
  o Unanimous vote in favor.
  o Brandie agreed to contact Matt to coordinate him coming to speak.
• Discussion of how to solicit feedback from parents from the Secondary Transition Parent Trainings.
  o Some solutions were to provide evaluations. Or to have an evaluation URL for parents to give their feedback online as well as be able to request information or training topics for future trainings.
• Cari shared out that she believes the CAC should be operating independently and not have to go through COD to make budget decisions. She feels CAC should be making their own decisions regarding anything to do with the budget. She mentioned that COD shouldn’t have any authority over CAC and that CAC shouldn’t have to ask permission. She really feels it should be CAC’s decision on bringing the entire CAC executive board to Legislation Day.

Meeting adjourned at 1:11 PM
**Voting Members**

**Parents Representatives**
County Programs (2)
- Open
- Open
- Escalon (1)
  - Open
- Jefferson (1)
  - Open
- Lammersville (1)
  - Open
- Lincoln (2)
  - Open
  - Open
- Linden (1)
- Manteca (2)
  - Melinda Barrera
  - John Barrera
- Ripon (1)
  - Open
- Small Schools (Banta) (1)
  - Open
- Tracy (2)
  - Cari Edwards
  - Sharelle McIntyre

**Educational Representatives (4)**
District Representative
- District Representative
- District Representative

**Agency Representative (5)**
Valley Mountain Regional Center (VMRC) – Danielle Wells
Family Resource Center (FRN) – Nicki Moss
El Concilio – Open

**Additional Appointed Representatives (1)**
Student / Adult with special needs – Gina Marie Haugh

**Non-Voting Members**

**Ex-Officio Representatives**
- SELPA Director – Brandie Brunni
- SELPA Program Specialist – Margaret St. George
- SELPA Administrative Assistant – Alexandria Hinson

**Council of Directors Representative** – 1 rotating position among directors; 1 position appointed on an annual basis.

**Assembly member’s Office**
**Senator’s Office**
**Attendees**