Community Advisory Committee (CAC) Meeting
Monday, December 3, 2018
San Joaquin County SELPA
Greenwood 4 from 11:45 a.m. to 1:15 p.m.

CAC Business Meeting Minutes

A group formed to advise the SELPA about the Special Education Local plan that assures free appropriate public education in the least restrictive environment, parent education and other special education related activities. CAC also allows parents, school districts, SELPA and related agencies the opportunity to build communication, share resources and improve knowledge about special education issues.

Call to Order: Meeting was called to order at 11:50am

Introductions

- Margaret St. George, SELPA Program Specialist
- Alexandria Hinson, Administrative Assistant
- Joe Stansil-Dept. of Rehabilitation – voting member
- Sharelle McIntyre – Tracy USD parent rep – voting member
- Nicki Moss-FRN – voting member
- Cari Edwards-Tracy USD parent rep – voting member
- Dena Hernandez-SCDD North Valley Hills – voting member
- Carlos Hernandez Jr. – VMRC
- Brandie Brunni – SJCOE
- Zack Johnson – SJCOE
- Angelica Thomas – Jefferson Director
- Dolores Calderon – SJCOE Interpreter
- John Barrera – Manteca USD parent rep – voting member
- Melinda Barrera – Manteca USD parent rep – voting member
- Monica Filoso - SJCOE

Review of Minutes

- Minutes from November 13, 2018 were reviewed

SELPA information

- Angelica Thomas, Director of Jefferson Unified School District, shares about Jefferson USD and special education classes/programs at Jefferson. Cari asked Angelica questions regarding different classes to familiarize herself with Jefferson USD.
- AB206 minutes are not public.
- COD minutes will be posted on the SELPA website. In the meantime, minutes are available upon request.

Old Business

- New CAC representatives have been requested for El Concilio.
• SPED Director is recruiting a representative as a voting member for Lincoln USD.
• Jefferson is searching for a parent representative.
• John Barrera is now Manteca Unified School District’s board approved representative.
• Araceli Govea is the voting member representing Linden USD.
• Zack set up a CAC Facebook group page per the requests at the last CAC meeting.
  o Cari motioned to keep the business style Facebook page. This motion was second and approved by all.
  o Using just one page has been agreed upon.
  o There were recommendations of suggesting the districts post and share the CAC Facebook page so the information can be spread and parents have access.
  o Margaret agreed to mention the page at COD and request it be shared.
  o There was discussion of who will be an administrator for the page. Margaret recommended that every voting member become an administrator.
  o Margaret stated that SELPA would like CAC to administer the page and not SELPA staff. SELPA’s only involvement will be to provide the staff to help maintain and upload posts that CAC wants to have posted.
  o Uploading event flyers, meeting minutes, and agendas will be maintained by Alex.
  o There was discussion if the page should be open to commenting or if it should be monitored due to the possibility of inappropriate comments.
  o Melinda motioned to use the business page with NO comments, with Cari, Melinda and Sharelle as administrators and the remaining voting members as editors.
    ▪ Dena seconds this motion.
    ▪ All in favor: unanimous.
  o Discussion of CAC being in the Facebook cover photo.
• CAC Training will be held on April 8th from 6:00 PM to 8:00 PM in Room 2 at Manteca Unified School District.
  o Discussion of requesting an extra room for the trainings so that child care can be provided.
    ▪ Need to find out what the policies are at each district in order to provide child care.

New Business
• There was discussion of the meeting ground rules and how to conduct discussion and behavior during meetings and sub committees in a respectful manner.
• Discussion of different agencies putting on resource fairs.
• Carlos mentioned being in contact with the Stockton Kings for future fairs.
Announcements

- Upcoming workshops-flyers were handed out
- Resources from SJCOE were displayed for upcoming trainings/workshops and also materials from the resource library were available for check out.

Next Meeting – Monday, February 25, 2019 - WEC – Emerson - 11:45am to 1:15pm

Adjournment – Meeting was adjourned at 1:20pm.
### Voting Members

#### Parent Representatives

<table>
<thead>
<tr>
<th>County Programs (2)</th>
<th>Linden (1)</th>
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<tbody>
<tr>
<td>Open</td>
<td>Araceli Govea</td>
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<tr>
<td>Open</td>
<td>Manteca (2)</td>
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<tr>
<td>Escalon (1)</td>
<td>Melinda Barrera</td>
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<tr>
<td>Open</td>
<td>Open</td>
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<tr>
<td>Jefferson (1)</td>
<td>Ripon (1)</td>
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<td>Open</td>
<td>Open</td>
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<tr>
<td>Lammersville (1)</td>
<td>Small Schools (Banta) (1)</td>
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<tr>
<td>Open</td>
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<tr>
<td>Lincoln (2)</td>
<td>Tracy (2)</td>
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<tr>
<td>Open</td>
<td>Cari Edwards</td>
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<tr>
<td>Open</td>
<td>Sharelle McIntyre</td>
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#### Educational Representatives (4)

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<tr>
<th>District Representative</th>
<th>District Representative</th>
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#### Agency Representative (5)

<table>
<thead>
<tr>
<th>Valley Mountain Regional Center (VMRC) – Danielle Wells</th>
<th>El Concilio - Angie Lopez; Azucena Vera</th>
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</thead>
<tbody>
<tr>
<td>Family Resource Center – Nicki Moss</td>
<td>Department of Rehabilitation – Joe Stansil</td>
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#### Additional Appointed Representatives (1)

Student/Adult with special needs – Gina Marie Haugh

### Non-Voting Membership

#### Ex-Officio Representatives

- SELPA Director – Brandi Brunni
- SELPA Program Specialist – Margaret St. George
- SELPA Administrative Assistant – Alexandria Hinson

#### Council of Directors Representative

- 1 rotating position among directors; 1 position appointed on an annual basis

#### Assembly member’s Office

#### Senator’s Office

#### Attendees