

**Community Advisory Committee (CAC) Meeting**  
**Wednesday, August 28, 2019**  
**San Joaquin County SELPA**  
**Emerson | 11:45 AM to 1:15 PM**

**CAC Business Meeting Minutes**

*A group formed to advise the SELPA about the Special Education Local Plan that assures free, appropriate, public education in the least restrictive environment, parent education and other special education related activities. CAC also allows parents, school districts, SELPA and related agencies the opportunity to build communications, share resources and improve knowledge about special education issues.*

Call to Order: Meeting was called to order at 11:54 AM

Introductions: In attendance

- Melinda Barrera – Manteca USD Parent Rep, Chair – Voting Member
- Cari Edwards – Tracy USD Parent Rep, Vice Chair – Voting Member
- Sharelle McIntyre - Tracy USD Parent Rep, Secretary – Voting Member - ABSENT
- Joe Stansil – Department of Rehabilitation – Agency Voting Member
- Nicki Moss – Family Resource Network – Agency Voting Member
- Dena Hernandez – State of CA SCDD – Agency Voting Member
- Danielle Wells – Valley Mountain Regional Center - Agency Voting Member
- Melissa Claypool – Valley Mountain Regional Center
- Monica Filoso – SJCOE Special Education - Educational Voting Member
- NellLaine Kilgore – Banta – Educational Voting Member
- Beth Shepherd – Escalon USD
- Angelica Thomas – Jefferson
- Jody Burriss – Manteca USD – Voting Member
- Jenni Silveira – Lincoln USD
- Jason Davis – SJCOE
- Hailey Musik - SJCOE
- Brandie Brunni – SELPA / SPED Assistant Superintendent
- Susan Scott – SELPA Program Specialist
- Alexandria Hinson – SELPA, Administrative Assistant
- Dolores Calderon – SJCOE Interpreter
- Justin Albano – SELPA Program Specialist

General:

- Minutes from August 28, 2019 were reviewed
- Beth moved to accept minutes
- Danielle seconds
- Unanimous vote

SELPA Representative Reports:

- Susan gave employee updates
- Brandie covered the budget and funding breakdown for the year
- Calpads transition – there is no more CASEMIS

District Representative Reports:

- Escalon representative talked about the training on SEIS with the SELPA support. Also discussed that there are two new classes in Escalon.

- Manteca Representative discussed the influx of new kids and new classroom proposals, figuring out if new programs / classes are needed, and talked about hosting bootcamps and trainings.
- Banta representative discussed adjusting to the number of new students coming in, and how they did general education trainings with teachers on IEP's.
- County representative shared about having more classes in Tracy, having 503 referrals into county programs for 2018/19 and placed 76%. Representative shared about having bootcamps for teachers, professional development and regional trainings, and informed of the new employee updates.

#### Agency Representative Reports:

- Valley Mountain Regional Center: There is an upcoming Cultural Fair event that will take place on October 5<sup>th</sup>, 2019. There was discussion of the need for community collaboration at this event. Melinda volunteered to run a CAC table.
- Family Resource Network: Received another year of the dental grant.
- Department of Rehabilitation: Partnered with Stockton WorkNet to help employ over 100 students over the summer, transitional partnership program with Stockton USD and hoping to partner with County Programs as well, LEAP program geared towards older kids.
- State Council on Developmental Disabilities: The "Get Safe" trainings had great turn outs, received a state-wide grant with Joe Travolta.

#### CAC Business:

- Melinda got in contact with DREDF regarding a basic training about IEP's.
- Discussion of "Mental Health" as a training title being unappealing and how this can be better advertised.
- Discussion of combining the two mental health trainings if the head count is below 25.
- Discussion of regionalized trainings and have some of the Secondary Transition trainings hosted at other districts and not only in Tracy and Manteca.
- Bylaws – update?
- Brown Act training to be on Oct 17<sup>th</sup> meeting date.
- Discussion of moving some trainings to the evenings.

#### Votes:

- Danielle moves to that the October 17<sup>th</sup> meeting be moved to 6:00 PM to 7:30 PM
  - This motion was tabled
- Beth moves to motion the February 20<sup>th</sup>, 2020 meeting be moved to 6:00 PM to 7:30 PM, contingent upon room availability.
  - NellLaine seconds
  - Unanimous vote

Meeting adjourned - Next meeting: October 17, 2019 at 11:45 AM to 1:15 PM in the Justice conference room.

## **Voting Members**

### **Parents Representatives**

County Programs (2)

Open

Open

Escalon (1)

Open

Jefferson (1)

Open

Lammersville (1)

Open

Lincoln (2)

Andrea Hanson

Open

Linden (1)

Araceli Govea

Manteca (2)

Melinda Barrera

John Barrera

Ripon (1)

Open

Small Schools (Banta) (1)

Open

Tracy (2)

Cari Edwards

Sharelle McIntyre

### **Educational Representatives (4)**

Monica Filoso – SJCOE County Programs

Jody Burriss – Manteca Unified School District

Nellaine Kilgore –Banta Elementary School District

(Open) District Representative

### **Agency Representative (5)**

Danielle Wells - Valley Mountain Regional Center (VMRC)

Nicki Moss - Family Resource Center (FRN)

Annette Sanchez - El Concilio

Joe Stansil - Department of Rehabilitation (DOR)

Dena Hernandez - State Council on Developmental Disabilities (SCDD)

### **Additional Appointed Representatives (1)**

Gina Marie Haugh - Student / Adult with special needs

### **Non-Voting Members**

#### **Ex-Officio Representatives**

Brandie Brunni - SELPA Director

Margaret St. George - SELPA Program Specialist

Alexandria Hinson - SELPA Administrative Assistant

**Council of Directors Representative** – 1 rotating position among directors; 1 position appointed on an annual basis.

Assembly member's Office

Senator's Office

Attendees