

**Community Advisory Committee (CAC)
Meeting Minutes (Zoom Video Conference)**

August 20, 2020

11:45 to 1:15 pm

**Notes by: Chanel Murray, State Council on Developmental Disabilities
(on behalf of Dena Hernandez)**

1. General

1.1. Call to Order 11:47 am Welcome by Melinda

1.2. Introductions – Name, District or Agency, and why you are involved with CAC.

Melinda Barrera, Manteca, Reason for joining that she has had a great journey with her two boys John Barrera, MUSD, Challenger sports coach to help community as much as they help your family.

Lupe Buzo, Lincoln Unified, had many questions in the past and joined the meeting to get more involved and in special needs for the long haul.

Crystal Pelayo, Parent, Child with IEPs and district not listening to his placement needs. She wants to make sure no one else gets put through that.

Jody Burriss, Director of Special Ed. Manteca, been with Manteca for over 20 years and had the opportunity to work with families and likes to have the relationships to learn fears and concerns to meet the needs of the students.

Angelica Thomas, District Jefferson, Parent of a child with disability, work conflict prevents her from attending own CAC, learn issues important in our areas for resources for students and families.

Nellaine Kilgroe, Banta, has a child with special needs, went into administration and benefits from being on both sides of the table and wants more collaboration and building bridges.

Danielle Wells, Program Manager VMRC, it's very important to have agencies collaborate and work together.

Nicki Moss, FRN, Agency supports families with children with special needs and can relate to parents.

Justin Albano, Program Specialist Selva SJCOE, chose to take on the role and did research on CAC and history of CAC and wanted to learn more. Excited to be on it and learn more and collaborate more.

Alex Hinson, Admin Assistant SELPA dept, help to support in anyway she can, and keeps up CAC Facebook page, flyers or rooms booked.

Nelarie Romo- Escalon Director of Student Services, School Psychologist by trade, coach for Softball special needs team.

1.3. Meeting Ground Rules - No recording meeting- record meeting if there was a vote giving permission.

1.4. Review/Approve CAC Meeting Minutes dated **April 16, 2020**

- **Nicki Moss name misspelled**
- **Jody instead of Judy**
- **Danielle Wells- ABA remove such as "handwashing"**

1.5. Review Voting Members/Executive Committee for 2020/2021

- **Angelica Thomas- Jefferson new member**
- **Crystal Pelayo- Tracy Unified new member**
- **Lupe Buzo-Lincoln Rep- Vice Chair**

1.6. Welcome New Parent Representative from Tracy Unified – Crystal Pelayo

1.7. Discuss CAC meeting dates, times, location, or digital platform, speakers

Proposed tentative dates:

- October 22, 2020 – 6:00 pm
- December 10, 2020 – 11:45
- February 18, 2021 – 6:00 pm
- April 22, 2021 – 11:45 am
- May 13, 2021 – 6:00 pm

Motion: Chair Melinda, Seconded by Danielle Unanimous support

1.8. Edit our flier to let parents know the purpose of CAC and dates

Advertise on collaborators websites or give presentation. Send ideas at later time. Giving parents what they want or need. Districts discuss their program. Nicki Positive parenting. Training during a CAC meeting for 20-30 minutes. COVID topic. FRN and VMRC might be open to presenting later in the year.

Add different verbiage to tell parents more about what the CAC. This was presented by Justin.

Angelica- Input about special education robo-calls instead of IEP

Danielle- Sent out by constant contact

Nicki-Add more information for the teacher once the information is pushed out. Teachers were not necessarily informed they just hand it out.

Nelaine- Teacher told that it was more for severely handicapped children and therefore more information on the CAC

Angelica- I'm a parent or administrator and I'm part of the CAC. Create a digital platform. Facebook page. Picture of the group with signs saying "Parents Rock"

1.9. Distance Learning Updates and IEP Services during distance learning

Lupe Buzo- Child has IEP with several services and having an aide. He requires different support. Is her child supposed to be prompted by an aide and switching caregivers is difficult. What is provided for children that need an aide?

Nelaine-Setup an IEP and discuss your concerns and as a team look into different avenues. Can't provide people to go into the home right now and it is an issue everywhere that they are trying to address. Does not want child to be penalized for not turning in work.

Crystal- She had to write out things before he does and has teacher to modify homework through IEP process.

Jody Burriss- District has to follow the law but they sometimes forget there is a student behind that. They want to get the students the standards but modification may be necessary.

Crystal- additional respite to reach out to service coordinator to offer more support

Melinda- communicate with IEP team and use accommodations

Nelarie- Flexibility with distance learning with case manager on how to best implement the plans without the entire team meeting. Ask to review the distance learning plan.

2. SELPA Representative Business

2.1. Justin Albano – SELPA

District working collaboratively providing staff training CA local plan to be implemented and that was updated. District meet once per month the council of directors and collaborate. Pad lid provided to directors.

2.2. Brandie Brunni - Council of Director Report (*Justin will report*)

3. District Representative Business

3.1. Jody Burriss – Manteca Unified- hiring coordinator and Jody is director

3.2. NelLaine Kilgore – Banta Elementary

3.3. Monica Filoso - San Joaquin County Programs

3.4. Angelica Thomas - Jefferson

4. Agency Representative Business

4.1. Danielle Wells - Valley Mountain Regional Center

COVID contacts to families with vulnerable populations and lots of plans to keep them safe. All SCs are contacting their caseload with concerns. They are helping guide people to general resources. Education specialist doing a webinar with all the SELPAs on distance learning. PPE with distribution with SCDD. Pick ups and drop offs if necessary. Another round this week and will be posted on website, constant contact, Stockton, Modesto, and San Andreas

4.2. Nicki Moss - Family Resource Network

Plugging away open for parent phone calls. Offer support. Open communication with the teachers. Getting the information to better support and reach out to VMRC to get the extra help and encourage families to get help.

4.3. Joe Stansil - Department of Rehabilitation - Absent

4.4. Dena Hernandez - State Council on Developmental Disabilities (*Chanel will report*)- we have been working on PPE Distribution in the 5 counties with VMRC and Self Advocacy Council 6, also www.scdd.ca.gov has many resources and info on a variety of topics that are in plain language, and SCDD has a Facebook page that shares lots of virtual trainings from across the state that they are welcomed to check out.

REMINDER: Prepare for picture at next meeting for voting members.

5. Public Comments (5 minutes for each speaker) – None Reported

6. Adjournment - Next Meeting is **October 22, 2020 6:00 pm.**

Voting Members

Parent Representatives (14) – (10) Open Positions

County Programs (2)

- *Open*
- *Open*

Escalon (1)

- *Open*

Jefferson (1)

- *Open*

Lammersville (1)

- *Open*

Lincoln (2)

- Lupe Buzo (Vice Chair)
- *Open*

Linden (1)

- *Open*

Manteca (2)

- Melinda Barrera(Chair)
- John Barrera

Ripon (1)

- *Open*

Small Schools (Banta) (1)

- *Open*

Tracy (2)

- Crystal Pelayo
- *Open*

Educational Representatives (4) - Full

- Manteca Unified - Jody Burriss
- Jefferson – Angelica Thomas
- Banta Elementary - NellLaine Kilgore
- SJCOE - Monica Filoso

Agency Representatives (5)

- Valley Mountain Regional Center (VMRC) – Danielle Wells
- Family Resource Network (FRN) – Nicki Moss
- Department of Rehabilitation – Joe Stansil
- State Council on Developmental Disabilities - Dena Hernandez

Additional Appointed Representatives (1)

- Student/Adults with special needs – Gina Marie Haugh

Non-Voting Membership

Ex-Officio Representatives

- SELPA Director – Brandie Brunni
- SELPA Program Specialist – Justin Albano
- SELPA Administrative Assistant – Alexandria Hinson
- Council of Directors Representative – 1 rotating position among directors; 1 position appointed on an annual basis
- Assembly member’s Office
- Senator’s Office
- Attendees