

**Community Advisory Committee (CAC)**  
**Meeting Agenda (Zoom Video Conference)**  
**October 22, 2020**  
**6:00 pm to 7:00 pm**  
**Minutes**

**1. General**

1.1. Call to Order and Meeting Ground Rules by Melinda at 6:05pm

1.2. Introductions made by all attending (the presidential debate may have impacted turnout)

**PRESENT:** Melinda Barrera- Manteca, John Barrera- Manteca, Justin Albano, program Specialist SJCOE, Angelica Thomas- Jefferson District, Danielle Wells- VMRC Program Manager, Crystal Pelayo- Tracy District parent, Monica Filoso-SJ County Programs, Jody Burriss- Director of SpEd Manteca, Joe Stancil- Department of Rehabilitation, Nicki Moss-Family Resource Network (FRN), Brandie Bruni- SJCOE Assistant Superintendent - SELPA/Special Education, Maribel Ramos- parent from Ripon, Patricia (did not get last name)- parent from Tracy and Dena Hernandez- Regional Manager State Council on Developmental Disabilities (SCDD) North Valley Hills.

**2. Parent Portion**

2.1. **“Meet your CAC”** – who are we, what do we do, and why do we meet?- since only 3 parents on the call the team decided to continue with CAC business since parents learned about the CAC at either the last meeting or before.

**3. CAC Business**

3.1. Reviewed/Approved the CAC Meeting Minutes dated **August 20, 2020**.

3.2. Upcoming meeting dates and times: The times were agreed upon.

- December 10, 2020 – 11:45 am
- February 18, 2021 – 6:00 pm
- April 22, 2021 – 11:45 am
- May 13, 2021 – 6:00 pm

Ideas were discussed about how to publicize these meetings- go through the teachers to pass out the info, ask teachers to use their on-line forums to promote the CAC meetings, email parents the info, send the flyer to the Special Ed Teachers, add zoom info to future agendas for easy access for parents.

**4. SELPA Representative Business**

4.1. **Justin Albano** – SELPA- has provided several trainings- none scheduled for next couple months. Working with Ed Services to provide support, SELPA staff are attending training on how to help support our districts and improve. The CAC-SELPA update of the SJOCE website is slowly happening and marketing the new flyer in English and Spanish will be able to be accessed by teachers to share.

4.2. **Brandie Bruni** - Council of Director Report – the Directors have been working really hard during the pandemic. CDE is concerned across the state on the number of IEPs not held or are of date because of the pandemic. Overall in our SELPA we had very few IEPs that have not taken place- I was very please to see that. Quite a few annual IEPS that have been out of date but there

could have been a glitch in the CDE reports as some were not uploaded into the system yet. They will be doing another data pull across the state to see where everyone is at. Hoping to see districts having a 20% of the overdue IEPs and initials after every data pull. We are working very closely with CDE. Overall, I was extremely really pleased that our districts were making sure that IEPs were being held on an annual basis and maintaining those timelines. The directors had lots of discussion about this to make sure our students were getting the benefits they needed. We have a great group of directors. We have a new director in Tracy and a new one in Escalon. Sean Brown is the new director in Tracy.

## 5. District Representative Business

3.1. **Jody Burriss** – Manteca Unified- we are starting to bring back students TK-3 and 11<sup>th</sup> & 12<sup>th</sup> graders starting Nov 2, 2020. Two weeks later we are bringing back 4<sup>th</sup>-10<sup>th</sup> graders. Pre-schoolers will be that week in between. Services will be based on student needs. TK-6<sup>th</sup> students AM/PM models, 7<sup>th</sup> -12<sup>th</sup> will be A/B model, and preschool will resume typically. This info is not posted on the school website as Special Ed schedules are different than regular ed. Working on communication with our families as site times may be different. VMRC staff can contact Jody if they have any questions for student they work with. If any parents are concerned about health factors- they can contact their site principals for info on all the work the district has done to maintain a health and safe environment.

3.2. **NelLaine Kilgore** – Banta School District-ABSENT not report

3.3. **Monica Filoso** - San Joaquin County Programs -School reopening plans are as follows- we are open- in a hybrid model. First batch of students came back on Sept 28, 2020. Prior to being in the red tier- we were working in the small cohort model. She explained the small and strategic roll out at the schools and specific dates/times. Preschoolers are so happy to be back and now all wearing a mask- very proud of them. Tracy, Jefferson, Lincoln, Lammersville, and Manteca Districts are open- things are going well. We are happy to be back.

Monica gave a brief summary of the *Parent input on SJCOE's Single Plan Student Achievement (SPSA)*. It relates to increased technology in SPED classrooms.- This is the second year that the county programs have done a SPSA. Last year I presented to the CAC and then took it to the board to gather parent input. Last year we focus on our ED program and beefing up our behavioral supports. That these kids had same access to general ed curriculum as their peers. Help reduce our behavioral disturbances dropped. This year the focus is toward out students with autism and extensive supports program- updated our language to mirror the types of credentials our teachers are receiving- Extensive Support Needs credentials. (ESN). Increase the technology so that students can use and access to the online curriculum called News to You. All our Extensive Support Needs classes have access to this curriculum. Plan is to push more online curriculum more access to technology- it is our focus for 2020. She asked for any parent input into this proposal. This proposal will go to the board on November 18 , 2020 with two goals 1) increase technology and 2) increase the online curriculum in our classrooms. Feedback: parent input given to develop these two goals. The CAC at the meeting thought this sounded like a really good plan.

3.4. **Angelica Thomas** – Jefferson School District- update- we started in the cohort model with our most significantly at-risk students- preschool- 8<sup>th</sup> grade. Brought them back 4 days a week and

having distance learning. Board voted to wait until January 2021 to bring back all students. We are focusing on our services at risk students. Lots of meetings, lots of planning and taking direction from our board.

#### **4. Agency Representative Business**

4.1. **Danielle Wells** - Valley Mountain Regional Center- Autism Speaks Walk that is coming up Oct 31<sup>st</sup>- VMRC has a team that is participating virtually- info on Autism Speaks website. We continue to do food distribution each month to families in need. Families can contact their VMRC service coordinator to be put on the list for this. We continue to do the PPE drive throughs with SCDD and hitting all 5 counties. If people can't get to the drive throughs- they can call their service coordinator and delivery can be set up. The Self Determination Program is still moving ahead- check out [www.vmrc.net](http://www.vmrc.net) for more info on that program. It will be open to all July 1, 2021. VMRC has done a lot of extra services to families during this distance learning time such as respite- most families have been very thankful for this added support.

4.2. **Nicki Moss** - Family Resource Network-SJ Teeth grant is not continuing past December 31, 2020. If any families birth to 20 who still need to see a dentist please refer them right away to FRN. Sib Shops on Saturday will be virtual- giving it a try. Nicki has a lot of fun things planned- info can be found at FRN website. We did a PPE Distribution with SCDD at Walton- a Truck or Treat event. FRN is still here for families and staff are working from home.

4.3. **Joe Stansil** - Department of Rehabilitation- discussed work experience that DOR is trying to do with youth- working with SUSD and hoping that Frank Sousa from SJCOE and Justin may be coming on board with SUSD to provide direct services to student and bring resources to SJCOE that they might not have. Continuing with the collaboration with the Community Colleges to provide work experience to students. That program is funded directly through DOR where a student can get 100 hours of paid work experience with an employer. Also have a program that we are funding thru Stockton Worknet – that office covers all of SJ County. Worknet can help find work experience. DOR employees are working more remotely currently.

4.4. **Dena Hernandez** - State Council on Developmental Disabilities- North Valley Hills- we continue to collaborate with VMRC and Self Advocacy Council 6 and Family Resource Network on handing out PPE in our 5 counties. Our next distribution sites will be Manteca, Turlock and Sutter Creek. We hope to plan one in Tracy soon. Any family in need can contact our office 473-6930 and request PPE and if we have it, we will get it to them. SCDD has a state plan and the public comment is open until Nov 9, 2020 [www.scdd.ca.gov/stateplan](http://www.scdd.ca.gov/stateplan) -please provide feedback if you can. Our 5 year plan is what we should be working on. It is also National Disability Employment Awareness month- and SCDD gave a state grant to develop a video called "Let's Work". I will send the link for your viewing pleasure. A thank you to VMRC for giving out those extra services to families and self-advocates during this pandemic- they have really gone above and beyond.

#### **5. Public Comments (5 minutes for each speaker)-**

\*A parent requests that there be a Spanish interpreter for these meetings as well as the materials in Spanish. She said she contacted SJOCE before this meeting but there is not an interpreter at the meeting. SJCOE staff explained that they attempted to call the parent, but the voicemail was full and that SJCOE needed more to secure an interpreter. SJCOE is required to give their interpreter

services at least 2 weeks notice. SJCOE CAC has scheduled their meetings for the school year so SJCOE can secure these services for the meetings. SJCOE will also have the minutes and agendas translated into Spanish for future meetings. This parent also requested that a Tracy Parent be at the meetings and the SELPA take an active role at Tracy District to make sure the IEP's are honored. The parent further requested more info on the reopening plans of Tracy District. She also had questions about the reclassification of students with English learning. She said that the special ed students take the same tests as the regular ed students and the test is too hard- this is not a good option. It was explained that there was a parent on the call and represents Tracy District. It was further explained that Tracy now has a new Director and he will be invited to a future meeting.

Another parent asked what it takes to be a rep from a school district. The process was explained, and she was encouraged to apply.

**6. Adjournment** – Meeting ended at 7:30pm. Next Meeting **December 10, 2020 11:45 am.**

*Minutes respectfully submitted by Dena Hernandez- SJCOE CAC Secretary*

## 7. Voting Members

### **Parent Representatives (14) – (10) Open Positions**

#### County Programs (2)

- *Open*
- *Open*

#### Escalon (1)

- *Open*

#### Jefferson (1)

- *Open*

#### Lammersville (1)

- *Open*

#### Lincoln (2)

- Lupe Buzo (Vice Chair)
- *Open*

#### Linden (1)

- *Open*

#### Manteca (2)

- Melinda Barrera (Chair)
- John Barrera

#### Ripon (1)

- *Open*

#### Small Schools (Banta) (1)

- *Open*

#### Tracy (2)

- Crystal Pelayo
- *Open*

### **Educational Representatives (4) - Full**

- Manteca Unified - Jody Burriss
- Jefferson – Angelica Thomas
- Banta Elementary - NellLaine Kilgore
- SJCOE - Monica Filoso

### **Agency Representatives (5)**

- Valley Mountain Regional Center (VMRC) – Danielle Wells
- Family Resource Network (FRN) – Nicki Moss
- Department of Rehabilitation – Joe Stansil
- State Council on Developmental Disabilities - Dena Hernandez

### **Additional Appointed Representatives (1)**

- Student/Adults with special needs – Gina Marie Haugh

## **Non-Voting Membership**

### **Ex-Officio Representatives**

- SELPA Director – Brandie Brunni
- SELPA Program Specialist – Justin Albano
- SELPA Administrative Assistant – Alexandria Hinson
- Council of Directors Representative – 1 rotating position among directors; 1 position appointed on an annual basis
- Assembly member’s Office
- Senator’s Office
- Attendees