



# San Joaquin County SELPA

## COUNCIL OF DIRECTORS MEETING

March 23, 2022

MINUTES

### **COD**

#### Present

Brandie Brunni – SELPA  
NelLanie Kilgore – Banta  
Monica Vallerga- County Programs  
Nelarie Romo – Escalon  
Monica Emeldi – Jefferson  
John Saylor – Lammersville  
Thomas Crocker - Lincoln  
Jamie Hughes – Linden  
Roger Goatcher - Manteca  
Steve Payne – New Jerusalem  
Lisa Mazza- Ripon  
Julie Ramierz - Tracy  
Silvia De Alba – Venture

#### Absent

Wendy Frink – COSP  
Sean Brown - Tracy  
Jody Burriss – Manteca

#### Support

Staci Johnson – SELPA  
Susan Scott – SELPA  
Frank Souza – SELPA  
Justin Albano – SELPA  
Deanie Coleman – SELPA/Ed Services  
Tracy Troche – SELPA  
Austin Nogueira – Business Office

**Brandie called the meeting at 8:50 a.m.**

**Approval of minutes-Brandie**

No minutes were approved

**Public Input Session (10:15 a.m. – 10:30 a.m.)**

There was no public input.



## BUSINESS FINANCE

### Finance Report – Brandie

#### Grant Information:

Brandie reviewed the Out of Home Care Funding (OOHC)/ERMHS (R6546) OOHC

There are three data components that will be used in the new funding formula, with each being funded at a different funding rate.

- Cumulative enrollment for foster youth (data collected through CALPADS). Student level counts will be mapped to an unduplicated member at the member LEA and then rolled up at the SELPA level.
- Average daily population in STRTP for the fiscal year (data comes from the Department of Social Services). The average daily population for each STRTP will be mapped to the member district and then rolled up at the SELPA level.
- Pupil counts as of April 1 of the fiscal year for community care, intermediate care, and skilled nursing facilities (these data remain unchanged and come from the Department of Developmental Services). Counts will be mapped to the member district and then rolled up at the SELPA level.

#### Funding Allocation for 2021-22 Fiscal Year:

- Funding for P-1 and P-2 for each SELPA will be the OOHC funds that SELPA received for the 2020-21 fiscal year.
- Funding for Annual will be calculated using current year data and rates, and each SELPA's funding will be adjusted.

#### Funding Allocation for Subsequent Fiscal Years:

- Funding for the P-1 and P-2 for each SELPA will be based on the prior year's data and current year funding rates.
- Funding for Annual will be calculated using current year data and rates, and each SELPA's funding will be adjusted.

**ADR Dollars** – There is a significant amount of dollars that we have to spend by September 2023. SELPA is maintaining your dollars. You may have people working on ADR in your districts, you may want to use that funding on that employee. Some other ideas for use of funds are: having various documents translated into many different languages, for example, CAC brochure. Also, the ADR funds can be used for parent groups, and parent meetings, funds cannot be used for attorney fees. There was discussion on what other districts in other areas of the state are using their funds on. Funds can not be used for attorney fees, but can be used for ADR support for your district, for example, a quarter of your time (director) is being utilized for disputes. Austin can journal the funds, backup paperwork needs to be attached. Your business office can contact Austin for other ways to use the allocations. Once you have your documentation and journals, please forward to Brandie. Deanie will put something together for all to see what each district is doing with its funding. A note from Austin-if you are using the 5000 code, make sure you look at your MOE before you use the funds.

**Learning Recovery Grants** – went to districts and reported back to SELPA, make sure you are using your dollars.

#### State News:

##### Economic Update:

US headline inflation went up from 7% in December to 7.5%

#### US Market Conditions

- U.S. unemployment increased from 0.1% to 4.% in January 2022

#### California Labor Market Conditions

- Unemployment rate fell 0.5% in December 2021 to 6.5%, 50,700 nonfarm jobs were added.
- December 2021, California recovered 71.7% of the 2.7 million jobs lost in March and April 2020.

#### California Building Activity & Real Estate (property taxes)

- \$104,000 housing units were permitted in December 2021, down 11.7% from November 2021.
- Median price of existing single-family homes increased to \$796,570
- Sales of existing family homes fell 15.7% below the 15-year high, but higher than pre-pandemic

#### Monthly Cash Report

- General Fund agency cash receipts were \$15.954B above the 2021-2022 forecast
- Personal income tax cash receipts to the general fund for the first 7 months were \$9.175B above forecast
- Per requirements of Prop 63, 1.76% of total monthly personal income tax is transferred to the Mental Health Services Fund.
- Sales and use tax cash receipts for the first 7 months were \$233M below the forecast of \$17.919B
- Corporation tax receipts for the first 7 months were 7.995B above the forecast of \$10.003B
- Cash receipts from insurance, alcoholic beverages, tobacco, and pooled money interest were 1M above forecast for the first 7 months.

#### Federal News:

There are new updates at this time

## SELPA SUPPORT/STAFF DEVELOPMENT

#### LI Update – Justin

- The current budgeted amount left to spend for the 2021-2022 school year is \$47,248.52.
- Current number of LI requests: 68. There are no pending requests.
- The last day to have an LI request submitted is April 15, 2022.

#### Legislative Sharing Day – Brandie

Legislative Sharing Day this year is on May 4 and it will be virtual. If anyone is interested in participating, please let Tracy know. It is a great opportunity to share what special ed needs are. The day starts at 9:00 a.m. with a presentation and they will recognize Jack Lucas who is retiring. Jack Lucas helped build AB602 back in the day. Our SELPA does a collaboration with Stockton SELPA and this year NelLaine Kilgore and Lisa Mazza will be attending. Before our Leg Day, we will meet and go over talking points.

#### Upcoming Training – Program Specialists

- There is a link to our Digital Notebook Digital training
- Two CALPADs pieces of training: April 25 is Data Support for SELPA Directors and Administrators April 26 is CALPADs Data Coordinators Training
- The Mega Letter has gone out. -Most districts did well, you will need to run reports 16.7 and 16.8 in CALPADs. Check to see if you are making progress on the Tri's, SEP has gone away. Districts should be running reports weekly.

- Susan will put the training in the flash along with the resources under CALPADs.

### **PENT Essential 10 – Susan**

The Pent forum was virtual-they rolled out an Essential 10 - Essential Components of Behavior Interventions Plans. To use this new tool on the behavior plan, there is a rubric that walks you through the steps. It doesn't go line by line, but it does make sure you have all the components. If you have someone in Pent Cadre, they should be familiar with it, but we will send this out. The Pent website is revamped and it is much easier to navigate and has user-friendly tools. Please check the documents library in SEIS for some rubrics that can guide you.

## **COMPLIANCE/STATE REPORTS/DATA REPORTS**

### **CALPAD Updates – Susan/Staci**

Mega Letter went out please be aware of your dashboard and check your home page. Have your teachers screenshot their home page before they check out for the year.

### **Equity, Disproportionality and Diversity – Ryan Estrellado South County SELPA**

Ryan shared with COD another 15 minutes equity lesson –

Lesson 4 - See, Think, Wonder

Learning Objective: Participants will learn how to use a thinking routine to respond to data in a structured way. This can be used for disproportionality data or other datasets.

Evidence: Participants will be able to look at a dataset and describe what they see, think, and wonder about it.

Remember to tell a story first:

Why do I tell a story? When we learn how to do risk ratio-it's good to know how it is made so we have some grasp on reality. If you know how it works then you will be more connected, and more empowered about why you need to learn.

### **Annual Service and Annual Budget Reports – Brandie**

The Annual Service Plan and Annual Budget plan have been sent out for review from CAC. Tracy will send out Public Notices that need to be posted at your school sites.

## **SEIS NEWS AND UPDATES**

### **SEIS Updates and Announcements – Susan/Staci**

DRDP is open now-data window until May 1 and another week to get info in SEIS and affirmed.

## **PROGRAM AND INSTRUCTION**

### **CARES Update – Susan**

Currently, there are 8 active, 6 referrals, and 3 or 4 fading out this spring. Please send in your referrals and make sure you have all items in the packet so they can be processed quickly. Victor does a great job and if we can catch the students early on with their packets it would be helpful.

### **WorkAbility – Frank**

Dashboard – Our grant through CDE placed 92 students working and receiving a paycheck.

21-22 we placed 102. Those 102 placements are hybrid, on-campus (coffee cart), and 60% are actually out in the community. As we are out more in the community, we are bringing awareness to the program

- The coffee cart will go back to MUSD district office. As always, I am looking to go to other districts. TUSD would like to do something at West High.
- Next year it will not be used as a placement for employment. Cart and ice cart will be used as class projects.
- Jr high industry tours, local business like a field trip, see what it is like to work. Manteca unified mild/mod classes are holding Mock interviews for the YA.

### **Universal Pre-K and Universal TK – Jody**

Jody asked the directors, what are the various district's plans for TK. There was a discussion on the new credentialing for preschool teachers. The ECE credential does not allow teaching TK or kindergarten but the new credential does. Brandie has a meeting with Teachers College to bridge the new credential. Bridging can't begin until January, so there was discussion on what to do and what type of bridge from the old to the new would be like as far as coursework.

## **REGIONALIZED/COUNTY PROGRAMS/STUDENT SERVICES**

### **County Program Update– Monica Filoso**

**Facilities**-some districts have reached they don't have room or they have to move a room. As you are planning, keep us in mind, and let us know about the rooms. Now that we have growth off the table, I will be looking at other facilities for classrooms. If you know if there is a need or a class needs to move out of the district, please let Monic know.

### **Referral Update:**

- 2022 Referrals to date: 505
- 2021 Referrals to date: 370
- 2020 Referrals to date: 449
- Since Last COD on March 23: 483
- 22/23 referral meetings – Holding until final growth decision

### **Program Updates**

- Maternity Leaves
  - Shannon  
Tami Mendel replacing Shannon,  
Returning mid-September
  - Katy  
Dispersed caseload to other admins  
Returning end of May

### **Staffing Update**

- 61 IA vacancies
- Redwood: Staff Secretary – Michelle Torres(scheduling), Admin Assist. – JasmineRuelas, Starts May 2
- 1 Admin vacancy (Coordinator IV)

### **ESY Information**

- Teachers: June 6-July 12
- Students/IA's June 7-July 11
- Dates include 62 hours of Learning Loss Program

### **TK Update**

- Bridging old ECSE to new ECSE with PD

#### 22/23 Program Planning

- MUSD
  - From Veritas to Great Valley (2)
  - From Widmer to Neil Hafly (1)
- LamUSD
  - Wicklund – may need space in another district
- Jefferson
  - From Monticello to Hawkins (2)

Let Monica know about any other class moves

#### **County Programs Subcommittee - Justin**

- The committee last met and discussed the referral process for back to district. A form and procedures were created to provide guidance on how students receiving services from County Programs can transition back into their home district.

#### **County Programs Growth Request and Finance Committee input – Monica/Brandie**

- Met in January-determined what was needed depending on the movement of students for next year.
- We had discussions of tweeners classes. We wanted to look at 3 additional classes for tweeners.
- Held a meeting on February 9<sup>th</sup> to review the fiscal impact of creating 5 classes as brought forward from county programs and the fiscal impact of creating 8 classes. At that time, there was a motion to approve the 5 classes, Upon the vote, there was a tie., 5. The first time that it has ever happened.
- Roger- COD is the intent to help the superintendent and show what is needed for them to make decisions. For COD not making a decision then what is the value of COD if we can't make a decision? It doesn't say in our Local Plan what to do when it comes to a tie.
- One district shared there is some service concerns with county programs which is why we don't have a clear direction. So bring it back to COD.
- Brandie is bringing it back to COD to make a decision for the service needs going into the next school year. Brandie asked what are the local and district needs. Each director received data on their district, by students, program type, and grade (info based on 2/22 data snapshot).
- Brandie stated from here we are going to make a decision that we will move forward with. After today's meeting, Brandie will be sending an email to the Finance Committee. On April 4, there is the Superintendent Governance meeting and a decision will be made. This is the first part of the process. If Council of Directors approves, it goes to the Superintendent for the final decision. Brandie asked if there are any questions about the process. Are we looking at the same proposal?

Monica reviewed the first sheet with the council 2022/23 Student Grade Advancement Projections. Based on Current Students and Projections from Referral trends.

County programs looked all over if we could convert another class. Our numbers in primary ESN are getting lower-trending across the board. We collapsed one primary.

- The total number of kids that we are projected to end up with a class of 13. That is what we look at when we look at growth. That is the same process for Intermediate and for HS.
- Any questions on the process? Brandie-you have two lanes merging into one lane (prim ESN and PRIM Aut) they go to Intermediate ESN. Nellaine asked if this info includes back to district-students we know are going back. Monica stated that yes, they are accounted for.

The Snapshot was taken back in Feb, since Feb we have had a significant increase in referrals. Especially in spring.

- Monica reviewed the 2<sup>nd</sup> sheet of the packet, *SJCOE SPED Programs, 2021-22 Preschool Autism Program Data*. The preschool autism data snapshot was taken on taken 2/22. Preschool autism is a hot topic, with more referrals.

Currently, 147 students remain in the preschool autism program. If we were not to move forward we would need to cut enrollment at some point-which would be preschool. We would need to convert to the two prim/two inter/hs. If we are looking at no growth-15 total preschool autism classes remain with about 12 across all classes – 180 enrollment. 147 that are attending currently that would be continuing. 33 spots for incoming preschools, however after the January snapshot we had about 39 preschool referrals since then it has doubled. Monica anticipates county programs will start at 180 for 22-23. Any questions? If we don't have growth districts will need to decide what to do with the preschool students.

- Lisa-where are we with ED students? Monica: ED fluctuates so it is challenging so it's hard to propose to bring more forward. Right now ED is very full, overfull.
- Back of preschool page-class type size and staffing. One district wanted to know how many people are working in the classrooms-preschool/inter/hs/ grade levels, the number of classes in that area, and the staffing that is assigned to that are all located in the packet toward the back.
  - Intermediate 15 classes-12 class size 1:2 IA's
  - Across autism ED comm YA/YA three IA's we utilize as a job developer/job coach.

**Referral data** – The data is compiled from the August COD meetings. County programs does a snapshot of the referrals and compare what we had the year before. Also documented is how many students were placed or not placed.

- #s of referrals for all programs 1/10/22/ 2/22/22-66
- During 21-22 to Feb 448, same day last year, 311.
- Referrals outcome-18-19 74 were placed with our program 19-20 70% were placed, 2021- 48% were placed.
- The majority 45% that were still in progress in June (delay in assessment) 21-22 101students were then placed in county programs. 3% 7 of them 21-22 were placed due to ED being impacted.
- 108 placed this year, which equals 74% were placed from last year's referrals overall low-mid 70% placed.

Program Provider-

- 4 pages of our provider list-you have our admin, clerical support staff, BSBA team, all of these are full-time unless noted otherwise.
- Lisa asked what the difference between directors, coordinators, etc. Monica explained the differences.
- NellLaines-does the Itinerant go with the students when they go back to the district?

Yes Monica reviewed the admin/director/coord

- You need to build in all the costs of everyone for the class so we have the total, so moving forward build as we go.

Brandie-what are your thoughts now. Also heard that districts didn't understand that it was students in seats currently, thought it was projected students. Students are still coming in so with or without growth we have to provide services for these students. We have to make the right decision for our SELPA. Historically, the SELPA has a philosophy of protecting the smaller districts in our SELPA. Our smaller districts don't have the resources and do not have services to start a new preschool. Another piece of consideration is that in the past we had a lot of NPA options and when we became full, a referral to NPA was available. We don't have that same option as we had in the past. The availability of NPA's has diminished.

Roger – MUSD one thing we are looking at (as we see the growth) is in creating our own classes next year that is why we voted no, we will be offsetting the referrals coming to county programs. We have positions posted now. We are starting 6 classes next year county-like. MUSD we don't feel that we need it. Brandie stated to Roger, MUSD's referrals are over 200 in the county preschool. Of those 6 classes you are opening up, will they take back those 6 classes out of county? No. It wouldn't be like 60-75 kids going back to MUSD. We are not going to create our new SELPA. The majority of our kids join our sites in county programs. At some point, we are going to create the same classes. Maybe some that benefited the county and or district. We are on track to create our own classes. We don't feel all of those classes will not be needed.

Jefferson will be looking at new classes at Jefferson.

Monica-staffing is a problem. We are operating a class without a teacher, so it will be a staffing issue. MUSD is feeling it's better if we control the staffing-we have settlement agreements.

Thomas-is MUSD opening classes and not looking at removing classes but you are reducing the number of students going to the county? I get it, but between now and then, how do we make sure we can all provide FAPE next year?

Nelaine - does try to think out of the box, I don't see protecting the smaller districts, I have 6 students out of 1000 students that are in the county. Why should I vote for growth when I can't get kids into county programs? I have four classes that are impacted. I feel protected by the services, to have Justin or Staci whoever, I don't feel protected by a spot. The general attitude is there are no spots. We vote yes, big districts vote yes, but we still don't have spots.

Jefferson-Supts talked, we may have some different ideas. We have so much development and growth over the next five years, which doesn't mean our partner with the county has to go, but building capacity within the district to support mod/serv, in the future. I don't know if we are there yet, but I think it is smart to build capacity. We have more flexibility, we don't want a denial of FAPE. We are looking at a preschool program.

Roger-COD in the past unfortunately during the budget cut years-we worked our way, maybe not do all five, small steps, do at least one HS and come back and do mid-year-we come back and hit up Supts at mid-year. That might be a way to get that with the small/large-My motion, add one class now for HS potential look at mid-year if the numbers.

Monica V –(County Programs) my concern with mid-year growth is we have the staffing piece of it, we vote and it sits vacant, getting a class/equipment is difficult. Major logistical hurdles providing services mid-year.



Steve – (New J) it is important we are in this moment, county programs in the past have been utilized by each district and the percentage fluctuated over the years. Some years have over and years underutilized. Usage fluctuates and they tend to even out over time.

In Linden, we had group homes and we had a lot of resources with the county going towards Linden. Group homes went away. New J was a K-8, utilization was steady, now, it's very low. We are using county programs due to some students in the Charters. Being in a Charter SELPA you are responsible for the full continuum. We get pretty much all of our money for SpEd. How can I service preschool services? Ultimately, families want to be close to home.

Monica V - (In County Programs-when we get referrals we don't look at what district is over/underutilizing. We look at the SELPA as a unit. As spots get tight, now I'm being cognizant of this, but it has not been a determining factor. Historically it hasn't come into play.

Brandie- as the SELPA Director, I need to make sure our students are being served.

Julie (Tracy) I come from a single SELPA in Stockton for 16 years. It would be TUSD perspective-(outgoing superintendent and incoming superintendent) - we have the infrastructure to build when the door is closed. We can pivot and manage it. It's not just the small districts being turned away. Along with Jody, and Rodger there is a want to control.

Jamie (Linden) – We have had an influx of preschoolers this past year. Our school psychologist who assesses, and our speech therapist for preschool/and assessment have been bugging me for three years that they want a preschool program. We have 9 now, the question is do we have space? Yes. My thought was they could go to county programs, but as Dan and I were talking we have space and specialists. Maybe it's time we start one class. The money is there. The opportunity of TK is expanding. So that is where Linden is at.

Brandie mentioned preschool dollars are going straight to the districts.

### **Brandie asked what are the wishes of the Directors?**

Roger (MUSD) made a motion for one high school class? No second, that motion dies.

John (Lammersville) we started construction of a new school, and we have four new classes opening up.

Roger Goatcher moved to not approve the five classes, and John Saylor seconded it.

Julie Ramirez- TUSD – Yes

Steve Payne - New J - No

Jamie Hughes - Linden - Yes

John Saylor - Lammersville - Yes

Monia Emeldi – Jefferson - Yes

NelLaine Kilgore - Banta - No

Thomas Crocker - Lincoln - No

Nelarie Romo – Escalon - Yes

Roger Goatcher - MUSD – Yes

Lisa Mazza - Ripon – Yes

MoniaVallerga - County - No

Motion to Not to start new growth

Monica will look at the referrals and will prioritize students county programs can accommodate for next year. There will be a time when Monica will say no more preschool referrals.

Service concerns:

- Brandie stated this is an open forum where concerns of service should be discussed. Brandie stated she has heard that students have transitioned back to the district and haven't done well and were not ready enough. What are other service concerns with county programs? I don't like the big against the small – to Brandie that is a service concern and the entire region.

Other areas:

Nellaine in the subcommittee - referral process back to district – created a form that I will share-“has the county rep visited the site/rep to see if it was a fit” that is one of the things that is a big priority. Me personally, less of an issue now, some of it due to the pandemic, none of us did not know what to expect.

- TUSD is looking at the process of their back-to-district with our staff.
- If you feel SELPA needs to build more training models, and/or need more training classes, please let us know. Program Specialists are happy to share their resources. (Susan)
- Kristi Baysinger is our lead for Captain in our region if you are opening classes. If we can start resources districts can shadow our autism classes to see how it can be set up. Tap into SELPAs Program Specialists as you develop your new classes.

## COMMITTEES/COMMUNITY ADVISORY COMMITTEE

CAC – Justin

- The last CAC meeting was canceled. The next two CAC meetings are in the process of being rescheduled. Once finalized, information will be provided to the public through SJC SELPA's Facebook page, SJCOE's website, as well as updated flyers provided to districts through SEIS.
- There is currently one open educational representative voting membership position available as well as various district parent positions available.
- Remind teachers to provide CAC handouts at the IEP meeting.

## UPCOMING DEADLINES

## SHARING

Meeting adjourned: 11:54 a.m.