



SAN JOAQUIN COUNTY
SPECIAL EDUCATION LOCAL PLAN AREA

COUNCIL OF DIRECTORS MEETING

DECEMBER 18, 2019 | 2707 TRANSWORLD DRIVE, STOCKTON, CA | (209) 468-4925
Meeting Minutes

Present

COD

Elizabeth Shepherd – Escalon
Angelica Thomas – Jefferson
Thomas Crocker – Lincoln
Jamie Hughes – Linden
Kendee Gonsalves - Linden
NelLaine Kilgore – Banta
Silvia De Alba – Venture
Irene Acevedo – New Jerusalem
John Saylor – Lammersville
Jodi Burriss – Manteca
Brenda School – River Island
Liza Mazza – Ripon
Rita Farabaugh – Tracy
Tammy Jalique - Tracy
Wendy Frink- COSP
Monica Filoso - County

Absent

Support

Justin Albano – SELPA
Staci Johnson – SELPA
Susan Scott – SELPA
Frank Souza – SELPA
Cara Rodoni - SELPA

Brandie called the meeting to order at 8:30 a.m.

Approval of minutes – Brandie

Wendy Frink made a motion to approve the September 18, 2019 minutes. Beth Shepherd seconded the motion. The minutes were unanimously approved for September. Beth Shepherd made a motion to approve the November 20, 2019 minutes, NelLaine Kilgore seconded the motion. **The minutes were unanimously approved.**

Public Input Session (10:15 a.m. – 10:30 a.m.)

There was no public input.

BUSINESS FINANCE

State SELPA Finance Report – Brandie

Revenue for the month of September was \$98 M above the month's forecast of \$12.158 B. Revenue for the month of October was \$211 M below forecast, wiping out previous months gains by all but \$77 M. Personal income tax (PIT) revenues were down \$622 M for the year. Sales and tax receipts for the first 4 months were \$74 M below the forecast. Corporation tax revenues were \$6 M above forecast. CA's unemployment rate fell 0.1% in October to a new record low of 3.9%

The LAO notes the revised estimate for the COLA of 1.79% for 2020-21 is low compared to the growing cost pressures districts face. The COLA for 2020-21 was predicted to be 3.00%. When going into your budget discussions think of the COLA. It is coming in lower than anticipated. Not that the number won't change, but it won't have a drastic change.

CalPERS has adjusted its estimates for the employer contribution.

Federal News:

Social Security Taxes up for 2019

Growth in our economy-low unemployment

California Medi-Cal Expansion- expanded eligibility for Medi-Cal. The graph is located on the handout given out.

SELPA SUPPORT/STAFF DEVELOPMENT

Student Discipline NPS Reporting – Susan

Susan added a PowerPoint from the Webinar on Student Discipline for NPS Schools 2019-2020 on the shared drive. Moving forwards, CDE will collect incident data as part of its End-of-Year submission which opens May 11, 2020. New reports include student offense report (related to suspension ed code) and student incident reports. We will be reviewing our master contract for NPS and may need to include more specific language about the new requirements for discipline data. State SELPA is working on the master contract. Susan suggested that we adopt a SELPA-wide time-line so that nonpublic schools report to LEA's consistently. Currently, NPS can report incidents (without restraint) on any timeline. SELPA and county are working with PROMIS to get the new needed fields added to the SIS systems so it will be uploaded into CALPADS. Brandie will share with the Superintendents the new reporting piece and that they may see an increase in discipline data.

ERMHS Updates- Susan

Currently, we have 6 active cases, 6 referrals so all future EMRHS referrals will be on a waiting list. We are anticipating one maybe two will be graduating.

Parent Training - Angelica

Angelica wanted to know what some of the other districts were doing for general ed/special ed parents that many need more support.

In Escalon, Beth mentioned they offer a five full-day training program called - Parent Project.- County has referred many parents to on-line training that is available. There are visual supports-AFIRM Modules one can do on own and at their own pace. Some districts offer a make and take where the parents have hands-on. For example, to set up a calendar of students' activities and then take it home to use. Lincoln has one person who gets parents to come to activities in the district. One person solely to do this. They offer translation, food, daycare so parents can attend the meetings. Some district have made it school-wide

and partner with a regional like ALTA in Sacramento. Sutter will also go out to schools and do presentations.

ADOS Conference - Cara

Cara Rodnoi shared information on an upcoming ADOS training slated for March 2 and 3, 2010. Participants must attend the two full days to be certified.

A manual will come with registration. County has one kit of ADOS that we loan out. TUSD has a kit and Escalon has a full team trained.

CBT Training - Cara

CBT Training will be a two-part series starting on Sept 21-23 and a follow up on February 1-2, 2020.-Its been about 7 or 8 years since the last training we have had on CBT. It's a total process that one needs to learn so it takes about a week for the training. Please save the date and add it to your planning days.

COMPLIANCE/STATE REPORTS/DATA REPORTS

CALPADS Compliance Updates and Postsecondary Data – Susan

Post-Secondary data- Under the search tab in SEIS is a shared search where you can run a post-secondary report. There are fields in CALPADs that need to be cleaned up. State SELPA /Dept of rehab hours/workability-fields popped up and still are not on the IEP forms, so we can't search them. State SELPA is looking into this. Brandie also mentioned reports 16.1 and 16.2 in CALPADS are not matching. CDE is aware and as updates occur to CALPADS, it is causing cascading errors throughout the report. It's throughout the state. 16.5 was suspended for a while to print, but you can now print it out. As of the beginning of December, only one SELPA in the state had been approved. Some had no reports, so our SELPA was ahead of many SELPAs. Lammersville was the only one that matched on the numbers. This has been a learning experience for all of us. Continue to upload the reports, every week is suggested. Once we get this pushed through, it should be easier ongoing. Beth inquired about more technical training for the SEIS case managers. As we learn more, yes, SELPA would be able to give small training.

School Psychs and LEA Medi-Cal Billing -John

LEA medical folks came out to check compliance. Highlighted was for Psychs to bill but was required to provide a NPI number. Curious who is doing this for the Psychs?

The psych needs to have a NPI number that may be willing to co-sign and share with the other psychologists.

This is a stringent procedure. A school nurse can provide their NPI- a school nurse has to authorize all OT, Speech, for all services. New compliance piece.

Does everyone use the SJCCOE billing? Katie Nelson is going out to all the districts. Most Districts are using SJCOE Medi-Cal for LEA billing

MUSD to shared their form and what they do.

We will see if Katie Nelson to come to COD and go over what her role is in monitoring for Medi-Cal LEA billing

2020 Census - Justin

Our County is currently participating in the California Complete Count Census, in which we are reaching out to districts to provide information to the public. Funding will be distributed to the different districts to utilize for different activities: translation services, food, incentives, and copy/printing costs.

PURPOSE: To educate, motivate, and activate students, parents, and families to engage in the 2020 Census.

Timeline:

- January – March Outreach and Motivate
- March 30 – April 3 Census Week
- April 1, 2020 Census Day
- April 1 – July 30 Complete Census

Minimum requirements for every Title I school in San Joaquin County:

1. 1 activity to educate/motivate parents (Jan-March)
2. 1 activity to support parents in completing Census (April) (Preferably during Census Week – April 1-3)

There are people within each district that are contacts in regard to this. Check back with your district to find out who this contact person is. Information will be sent out to the districts.

Provide handouts for the 2020 Census when conducting IEP meetings. Handouts can be found in the Google Shared Drive.

PROGRAM AND INSTRUCTION

Records Request Procedures – Brandie

When there is a CDE filing the SELPA office receives a copy. There is a trend of compliance filings related to records requests, recently. Brandie reviewed what the Special Education/SELPA procedures are for records requests. Before the records are sent out, they should be reviewed for completeness by Program Specialist/Director. There is a five-day turnaround (work week). The family is notified as to how they want the records, picked up or sent to them and what it will cost to send. There is a signature page for the parent to sign. The pages are date stamped. Our department will provide any copies after the date stamp at no cost. If your district receives an electronic request, make sure to print out the email of the request. Audio copies-put on a thumb drive. Brandie asked if everyone has a local process in your district. We all need to be in compliance.

Alternatives to Counseling Enriched (The Believe! Program) – Angelica

We are in need of more counseling when students get to middle school (grades 5 through 8). B! is not available-what are other districts doing in this area? There was some discussion on what other districts are doing. VMRC has a new crisis team for students with autism and ED, they asked if they could come to one of our IEPs. Irene to find out a contact person is so they can share out at COD.

LI – Justin

- The current budget left to spend is \$36,754.78. We have already spent \$150,279.72. This balance includes the leftover monies from last year's fiscal budget.
- Current # of LI Requests: 39 (39 requests have been approved).
- Committee members: We recently had one member resign from the committee, but still have seven members – with six members being the minimum.
- The draft of the LI procedures are completed and have been forward to Brandie for review.

I have received back the inventory lists of LI equipment from Lammersville, New Jerusalem and Jefferson school districts. Please turn them in to me so we can see what equipment we have that may be able to be used within our districts.

There have been a recent amount of iPad Pro requests coming through to the LI Committee. I have acknowledged all requests and have informed the requestors along with the directors of those requestors that the request will not go through to the committee for voting due to the item being request not categorized as specialized equipment. iPads, just like laptops or desktop computers, are considered non-specialized equipment. LI funding can purchase software/programs/applications that are considered specialized, such as JAWS, Typeability, myGaze, Gazespeaker, etc. There was discussion amongst Directors that stated that iPads were not considered specialized equipment. Monica Filoso placed a motion on the floor to vote that LI funds not be utilized to purchase iPads. Beth seconded the motion. It was unanimously approved.

There was also discussion and clarification regarding the minimum request to be submitted for an LI request. It was agreed upon in the past and brought up again to remind Directors that the minimum amount for a request to be submitted for LI funds was \$200 per item.

REGIONALIZED/COUNTY PROGRAMS/STUDENT SERVICES

County Program Update– Monica

Referrals: 269 at this time last year we had 254 we are up by 15.

Back-to District- Monica

Potential back-to-district lists were handed out to the districts that have students that may return to their district. As of right now, IEP teams have determined these students might be ready to go back-to-district. It does not mean they will go back, we may invite you to an IEP, etc.

First Student Transportation Student List – Monica

Each district received a copy of their students that are bussed by First Student.

ED Referrals – Monica

ED-Hot top among districts-not being able to give space. This year 39 ED referrals last year in total 50 for ED. This time last year we had 21-we doubled at this time. Of the 39 of them, 14 were placed into our program, 12 determined not appropriate, many transfer students, or not placed by IEP. 13 have scheduled IEPs or waiting for scheduling. Monica went over the ED classes that were at capacity and ones that may have openings soon.

We are trying but depending on the severity, some students are staying longer in our districts. 10-12 are too many in a class.

Brandie asked if any districts have any foreseen issues in the near future on any ED placements. Our growth will be preschool autism and intermediate programs.

COMMITTEES/COMMUNITY ADVISORY COMMITTEE

CAC Meeting Dates – Susan

The next CAC meeting will be held December 19, 2019.

SHARING

Special Education Newsletter – Brandie

Brandie asked if this is something the district would still like to see continue. With an increase in social media we are able to highlight many newsworthy items as they are happening. Districts would like to see

the annual one that is dedicated to the graduates. The consensus is that the Special Edition will have one publication per year highlighting the graduates.

Meeting adjourned at 12:00 p.m

