

**San Joaquin County
Special Education Local Plan Area
Brandie Brunni, Assistant Superintendent
Council of Directors Meeting
March 20, 2019 • 2707 Transworld Drive, Stockton CA**

Meeting Minutes

Present

COD

Elizabeth Shepherd – Escalon
Angelica Thomas – Jefferson
Jamie Hughes – Linden
NelLaine Kilgore – Banta
Silvia De Alba – Venture
Steve Payne – New Jerusalem
John Saylor – Lammersville
Suzan Turner – Manteca
Liza Mazza – Ripon

Absent

Christopher Crone – Tracy
Thomas Crocker – Lincoln

Support

Staci Johnson – SELPA
Susan Scott – SELPA
Irene Acevedo – SELPA

Margaret St. John

Brandie called the meeting to order at 8:40 a.m.

1. Approval of November Minutes – Brandie

Angelica Thomas made a motion to approve the February 20, 2019 minutes. Elizabeth Shepherd seconded the motion. The minutes were unanimously approved.

2. Public Input Session (10:15 a.m.– 10:30 a.m.)

There was no public input.

3. State SELPA Finance Report – Brandie

Special Education Concentration Grant- would be allocated to a school district, county offices of education, and charter schools with an unduplicated pupil percentage above 55% and an identified percentage of SWD's above the three-year statewide average. The intent is for the funding to be used to supplement existing special education recourses and "may be used" for services. To qualify for the dollars is very confusing. Students with disabilities if you have your LEA unduplicated if that is a yes you go to if any point is there a no, no funding. Brandie reviewed the flow graph.

Prop 98 analysis

Brandie reviewed the tracking changes in Prop 98 Funding.

In Figure 10 the graph showed the growing number of students receiving Special Education. The number of students diagnosed with autism has increased at an especially fast rate, more than doubling over the past ten years – rising from 0.7 percent of all students in 2007-08 to 1.8 percent in 2017-18.

Local Control Funding Formula LCFF: The impact of COLA on LCFF – funding increases not keeping pace with growth and needs of students, and greatly impacted by proration factors. COLA won't keep up with bargaining unit negotiations.

Federal News:

A. State SELPA Finance Report – Brandie

B. Annual Budget Plan – Brandie

The Annual Budget Plan draft was finalized and submitted to CDE for final checking and alignment with 508 compliance. SELPA has been working on a new form to make the budget plan more transparent for the public. For now, I believe we will use the same plan as last year.

4. SELPA Support/Staff Development

A. ERMHS number/referrals – Susan/Irene

As of this date, we have 15 active cases, three referrals to Victor, and five referrals that are missing information. All the forms for ERMHS referrals were handed out and are located in the SEIS Document library. We are noticing that each district handles its ERMHS referrals differently. Irene will email COD to get two point people to work with SELPA and streamline the process. Brandie notified COD that funds were shifted over to handle the current cases and if more is needed please let her know.

SELPA Workshops Update – P.S.

Back-to-Back ADR training- 15 people attended-well attended. Role-playing on evaluations – training was well received.

MAB- Was held on March 7 & 8- 10 various county employees attended the two-day training.

AT Certificate 7- Day Training: This is an ongoing-AT Certification-meeting every quarter. The presenter is from Fresno Diagnostic. County has had quite a few attend, but we will do a survey and see where the requests are. There was a discussion held on the number of tools and materials that are needed for this training.

PENT- Day 1: New Cadre Members was held on March 12. *PENT- Day 2: New and Returning Cadre Members* was held on March 13th. Dr. Johnson's reviewed materials related to implementation of the behavior plans. He shared several forms that can be used to take behavior data and track treatment fidelity. The forms are easy to use and the teacher can check off strategies and student behaviors. Susan explained that PENT cadre has a limited number of seats for each SELPA. Reminders would go out next year to directors to see if other districts could nominate new cadre members.

T3 training-Take the Time: was held on March 19th this is the last one of the year. We had 25 in attendance.

Section 504: What's It All About: Scheduled for March 14th was canceled due to the Diagnostic Training Center.

*ABC's of Behavior- Training Day 2 and Day 3-*not many have signed up for these, we may have to cancel due to lack of participation

B. ERMHS – Victor- Susan/Irene

Marsha Lewis-Akyeem and Maria Rodriguez joined us from Victor Community Services and shared a power point presentation on Educationally Related Mental Health Services (ERMHS) utilizing a Wrap Informed Model. The purpose and objective are to help COD understand ERMHS as a Tier 3 level of support for students. Due to the new group of Directors, Victor Community Services thought this would be a valuable presentation. The purpose of wrap informed support in Education is to keep students from being placed in very restrictive environments such as non-public schools and/or RTCs, and to expand support to the home and community environments as a way to bridge all areas of the student's life. It is also a way to support the successful transition of students back into lower levels of placement. Marsha and Maria reviewed the 10 guiding principles of wrap informed care, the roles of the team members, and the service delivery model. They also reviewed the process from the referral, intake, assessment, implementation and graduation phases. Data from the past few years was presented. We currently have a full caseload at this time and have referrals on a wait list. Districts are made aware of this when they send over referrals. ERMHS is a valuable and unique intervention and has been very successful in supporting the students, families and school staff in our SELPA.

C. SELPA Survey – Susan

Susan shared a preview of the SELPA survey on the various workshops/training that SELPA provides. She asked for additional input or other additional training that may be needed or wanted. Additional training was added to the survey from COD: ADOS, Executive Functioning, Social/Emotional, PBIS, Decoding Assessments & Practical Application for Accom/Mod/Instructional Strategies, Assistive Tech/OT Tier I Strategies, Academic Assessments Administration & Analysis. The discussion was held on the time/dates that districts need the training calendar. Districts have already started planning for the upcoming year. The survey will be sent to COD by next week. Districts have 10 days to complete.

D. LI Update -Margaret- \$30K in the LI budget, any requests by April 15.

5. Compliance/State Report/Data Reports

A. Annual Service Plan (900 codes) – Brandie

Tracy sent out the Annual Service Plan to all districts. They are due back on April 4. Brandie explained the 900 code- must do justification otherwise do not use a 900 code. If you have a 900 code, then please state on the form in your packet, the reason code. The Annual Service Plan will be mailed out prior to April 18th so that the plan can be posted at each school site from April 19, 2019, through May 18, 2019. The Plan is due to CDE before June 30, 2019.

B. Separate School Codes in SEIS – Brandie

Brandie went over SEIS on the overhead screen and showed the Directors the separate schools code and what to look for on the report. This is not the 520 vs the 540 Federal Setting.

C. PIR Deadlines – Brandie

You all have just recently received the PIR letters. What took so long was that CDE said Tony Thurman wanted to review them before they were mailed out. State SELPA was working with CDE so the date has changed. Insurance page needs to be sent to Tracy by April 22nd, it's the Assurance Form-one page. Brandie would like some SELPA representative to come to the PIR-There is a link for the forms. Should be a quick review since SELPA is helping its due end of July - End of May possibly before staff leaves for break.

Current Compliance Projects/Due Dates – Susan/Staci

Susan handed out the current compliance projects and their due dates.: handed out Current compliance projects due dates

- Suspension with no discipline records are due June 30, 2019
- Performance Indicator Review –Assurance letter due to Tracy Troche by April 22, 2019
- DRDP – The assessment window is March 11- May 3 Due- all data entered and affirmed in SEIS by May 10
- June CASEMIS-Due June 30; more info to follow as sent out
- Monitor IEPs: Pending, Upcoming Annuals/Tri's and ensure staff are affirming completed IEPs and amendments

Currently, we have: 800 pending students and 700 unaffirmed IEPs

CDE/SELPA-Brandie

CDE is coming to State SELPA every month here is the most up to date information regarding CASEMIS:

- 1) LEA's are going to be submitting all the data-after the last June CASEMIS. LEA's will be submitting through CALPADS, but before you submit the data has to be certified by the SELPA director.
- 2) CDE is moving away from the pat of cleaning up data and then submitting. In the future we are to upload on a daily or weekly basis depending on the size of the LEA, keeping the data smaller for uploading a minimum monthly.

6. Program and Instruction

A. NPA/NPS Contracts – Thomas –Forward to next meeting

B. Moderate Programs – Jamie Forward to next meeting

In a smaller school district in a severe class, how do districts mainstream them back?

7. Regionalized County Programs/Student Services

A. Deaf and Hard of Hearing Diploma Procedures – Monica

Graduation/Diploma Procedure Recommendation-

In an effort to better serve the students in the SJCOE Deaf & Hard of Hearing program, Monica shared what the program at Sierra High School follows: SJCOE will be responsible for entering transcript information for high school students into the SIS in order to generate an official transcript for the DHH students. The District of Residency will be responsible for issuing a diploma to DHH students upon successful completion of graduation requirements. Upon successful completion of graduation requirements, students will be entitled to participate in the graduation ceremony of the District/School of Service and /or with peers at Sierra High School. SJCOE teaching staff will notify SJCOE support staff to report graduated students as graduates in CALPADS. The COD Directors felt that the procedures that are used with the DHH program at Sierra High school were already recommended and this process was being utilized. Official Vote on DDH Graduation - Beth Shephard moved to accept the SJCOE Deaf and Hard of Hearing Program and John Saylor second the motion. The motion passed unanimously.

John Saylor asked if B! Manteca has a different procedure than DHH? The general understanding that students transition back prior to graduation so LEA can provide the diploma. If students do not transition back prior to graduation, the same procedure can be utilized for students graduating from the B! program.

B. Referrals – Monica

As of this date, we have 388 for 18-19. Last year we had at this time 354 up by almost 30. Referrals in General: It is important when submitting your referrals that you attach the most recent IEP full complete/and any amendments sent in. We are finding that we have missing pieces in the referral process, and that holds up the referral. Our team is assessing in following areas (on preschools)-parent concerns so we can see they are looking at autism turning 3 or are three. Any transfer/students sitting in your schools must have complete packets. Referrals that are above average IQ- is District looking at an ED program or autism program? What type of program are you looking for? Don't want to put them in an Autism class because the autism classes are moderate/severe and do not have access to general education curriculum. We are happy to provide to more info/attend a meeting/as much info we have in the beginning would be good and what type of program are you looking for. Sometimes the IEP date is already set, sometimes we can get someone there and sometimes we can't always accommodate. Our admins are housed either at Redwood or McFall. When you get a referral assigned to an Admin, it doesn't mean that the student would

attend the site the admin is housed at. Redwood houses Monique, Katy, Randy, Hailey and McFall houses Cindy, Enrique and Monica's referrals.

Growth was approved- Per Brandie

Monica- Data has been pulled for Teachers union-good info for COD to be very transparent on class sizes: Each month we will demonstrate what our class sized are-where we may be impacted/hold off on referrals, etc. if we cannot accommodate. 28 current pending IEPS we are getting up to capacity in our preschool programs. B! Primary program-some are pending, once students are moving out we can take more in. Redwood HS programs-severe Adults-high impacted. Is this helpful for the districts? Districts shared it is helpful. Questions were asked if a site is a capacity, would we be allowed to visit with parents? Yes.

8. Committees/Community Advisory Committee

A. Committee Ideas for 19-20 – Brandie

Please come back next month-look at our SELPA as a whole. Think of some committees that are needed and let's explore those for next year. Looking at our calendar we have DRDP, working with NPS negotiations/Non re-elect/Preparing for ESY.

Lisa had a question regarding an NSP student that is attending an NSP in Modesto but would be moving to Ripon. Question on if we enroll them in our SIS. The suggestion was to create an NPS in Aeries and enroll him like that.

Legislation

A. AB 428 –Brandie

B. Proposed Legislative Bills – Brandie

10. Upcoming Deadlines

A. Director Handbook Deadlines – Brandie

11. Sharing

Meeting adjourned at noon