



# San Joaquin County SELPA

## COUNCIL OF DIRECTORS MEETING

August 12, 2020

Minutes

Brandie called the meeting at 8:30 a.m.

“In accordance with Government Code 54953(b)(2), all votes taken during a teleconferenced meeting shall be by roll call.” When I call for a motion, please do so by stating your name for the record. When I call for a second, please do so by stating your name for the record.

Roll call was taken:

Approval of minutes – There were no minutes to approve  
Public Input Session (10:15 a.m. – 10:30 a.m.)

### **COD**

#### Present

Brandie Brunni – SELPA  
NelLanie Kilgore – Banta  
Wendy Frink – COSP  
Monica Filoso- County Programs  
Nelarie Romo – Escalon  
Angelica Thomas – Jefferson  
John Saylor – Lammersville  
Jamie Hughes – Linden  
Jody Burriss – Manteca  
Irene Segura – New Jerusalem  
Lisa Mazza- Ripon  
Sean Brown – Tracy  
Silvia De Alba – Venture

#### Absent

Thomas Crocker – Lincoln

#### Support

Staci Johnson – SELPA  
Susan Scott – SELPA  
Frank Souza – SELPA  
Justin Albano – SELPA  
Nicole Lorenz – SJCOE

#### Support

Cara Rodoni - SELPA  
Stephanie Hitchcock - SJCOE  
Tracy Troche – SELPA



## BUSINESS FINANCE

### **First Student Contract – Scott/Brandie**

Some decisions need to be made regarding the First Students contract. At the COVID-19 shut down on March 16 shutdown the Governor orders said it would be a good idea for LEA's to take a hard look at the contracts. The contracts clarification were integral part of the operations of LEA's. At that time, Council of Superintendents elected to continue to pay on the contracts, none of us knew what we know now.

First Student contract is a question mark-there are some concerns from COD about the contract and the cost escalators built into the five-year agreement. We are now in the three-year agreement.

Scott shared with the council the First Student Contract Options form on the screen.

There was verbal discussion with First Student regarding the three years remaining on five years-5.0% is included

One of the proposals is to reduce the increase in the first three years and then in 22-23 increase to 5.0.

Comparison: Variable pricing if ridership changes (increases of 5% or more-price goes down, decreases of 5% or more – prices goes up) Contract Pricing Reopener Trigger

Options:

- 1) Status Quo- continue with the current contract (3 remaining years) and either agree to continue compensating FS during COVID shutdown or not.
- 2) 2) Enter into a new 5-year contract which includes agreeing to continue compensating FS during COVID Shutdown.

The discussion will be on whether we continue to pay them during the shutdown.

15.2% invoice reduction for profit/overhead (Spring 2020 agreement was 11.3%)

There are some risks if we don't continue to pay but also could benefit other things. There was a discussion on whether there is another company that can provide for us, would FS maintain the workforce and provide transportation as we move forward and if there is any federal relief funding would they need to credit our organization of the share? Brandie is putting together a poll to see what is the desire of what we want, it is not an official poll

### **Finance Report - Brandie**

Brandie reviewed the Special End of Year Edition of the SELPA Finance Report.

For SEMB and everything related to MOE – Please see CALPADS report 16.1 which is the Fall 1 EOY.

Census Day is October 2, but as we move towards Certification, we adjust and edit the data, and the final report is completed sometime in December. Excess Cost- CDE would prefer that we all use the same date there is confusion and challenge about which reports to run. The data that is closest to Fall 1 EOY will work.

### **PY July Annual Accrual AB602 - Nicole/Austin**

The *PY July Annual Accrual AB602* was provided to the district's finance groups in July. The last time this was shared was back in May, and some things are updated. On lines 12 and 13 there was a slight increase due to property tax updated and a decrease in vacancies due to COVID19 in regards to vacancies and various contracts. On lines 29-39 the fall out goes back to the districts-fall out 1.2M. On first interim around October 20-21, AB602 will be based on the state budget and how it came out in July. AB602 will be updated at the current year at that point.

### [PY Annual Review Excess Cost Transportation](#) - Nicole/Austin

The *Excess Cost for Transportation* was reviewed. As stated back in June, a baseline was picked and that was used throughout the end of the year. The ridership had a slight savings, 437.50 riders, due to COVID19 and not having the 1:1 ridership/students. The budget will be adjusted again as we get more information.

### [PY Annual Accrual Mental Health Allocation](#) - Nicole/Austin

At this time of year-50% at the first propr. 25% Final column 25%-20-21 the Appt is frozen at 19-20. They expanded on what you can use it on, to give more flexibility-be careful on how you use it.

Rosa will be sending out the Excess Cost to your finance department. In the email, it will give direction on how to fill out the form. The finance department fills out the whole form except for one form.

## SELPA SUPPORT/STAFF DEVELOPMENT

### **Staff Development** – Review upcoming training scheduled – Susan/Staci

All meetings will be held on Wednesdays at 1pm. Susan shared the dates and topics. In addition, the information is in the google drive< 2020-21 Directors folder <Workshops/Trainings 20-21. An email with go out shortly with the link to register.

### **SEIS Training - Date and Format for the year – Susan/Staci**

Workshops and trainings can be found on the 20-21 Directors folder

### **ERMHS Updates - Susan**

Currently, we have 9 active cases, 8 referrals and 3 of them are in limbo. VCSS are struggling to contact some of the parents, they can only handle a limited number of cases at time. When SELPA contacts the district, we only do so when Victor has exhausted all of their sources to reach a parent. To be able to accept more referrals we need to know what the status is on the students. The referral process still includes the same information (psych report, IEP, release of information) and the 2 referral forms (SELPA and VCSS). Please include the case manager and their contact information on the referral form.

As long LEAS's are doing distant learning, VCSS will be doing tele-meetings/therapy.

### [PS Assignments/District](#) – Brandie

An updated copy for this school year is in the Drive under 20-21 Directors.

### [Distant Learning Assessment Handbook](#) – Cara/Susan

This booklet is available also in the 20-21 Directors Folder on the google drive.

Cara shared with COD COVID-19 Assessment Guidance with resources from the book Stronger Together and information received from the Public Health Officer. Cara gave an overview of assessment planning to the directors. For assessment planning, she directed COD to page 3 of the handbook to see how to prioritize assessments. In the SELPA department, there are materials for district psychologists to check out if needed. Cara briefly went over the efficient assessment practices to use during the COVID-19 that can support the efficient use of staff resources.

Page 4-all legal requirements are still in effect (Child Find and Pre-referral Interventions, Parent Requests for Initial Evaluations and Section 504, Part C to B Transitions, Triennial Record Review Assessment). On page 5 it covers the remote assessment methods available to use.

Page 6 covers COVID-19 Assessment Safety Procedures -Based upon Stronger Together – Coronavirus (COVID-19) (CA Dept of Education) and current San Joaquin County Public Health Officer (SJCPHO) guidelines. For initials that have been on hold, go ahead and move forward on eligibility decisions with

the information you have. If unsure of eligibility, use diagnostic placements that can be reviewed when school is back in-person. We don't want the student to be negatively affected by COVID and have them wait for services unnecessarily. Cara to work on compiling remote assessment tools that can be used.

## COMPLIANCE/STATE REPORTS/DATA REPORTS

[SEP – Upcoming dates, etc.](#), Susan/Staci

Workshops and trainings can be found on the 20-21 Directors folder

[SEP – Upcoming dates, etc.](#), Susan/Staci

Important deadlines and resources were shared on the screen and the information can be found in the 20-21 Directors folder. SEP resources: <https://padlet.com/sedmonitoring/1920monitoring>

Learning Continuity and Attendance Plan **LCAP – Susan/Staci**

The template and guidance are in the Directors Padlet. It contains all the deadlines, template and instructions. <https://padlet.com/sscott85/azgo4b41s3xg>

Stephanie shared the link to the LCAP Resource LiveBinder-[San Joaquin County Office of Education LCAP Resource LiveBinder](#)

**SEIS/CALPADS Clerical Support Group – Tracy**

Tracy to set up Zoom meetings once a month with SEIS people

## SEIS NEWS AND UPDATES

## PROGRAM AND INSTRUCTION

**LI Update - Justin**

The LI Budget started the 2020-21 school year with \$149,644, which is a little lower than last school year. This amount also does not reflect the increase that was approved by the governor, which would provide \$100 million to students with low incidence disabilities. This amount will most likely change in October or November.

There are two total requests at this moment with one request processed and the other request pending. A request from last year that did not go through has been submitted again for this school year and is still pending.

The current amount for spending is \$132,589.25.

**WorkAbility I – Frank**

WAI Program is designed to get work experience to junior high, high school, and our young adult students. It is more than just job placement. The job developers go out to the school site and to coordinate with the participating students and see what the likes are and connect that student to a business. WorkAbility has a grant for \$300,000.

A Virtual Work Experience is being explored by the WorkAbility team:

Videos are taken of employees currently at a job site showing step by step of their job duties and how to do them. The students then watch the videos at home so they can learn the skills and this is part of their job training. The students get paid to learn their job via the video.

In CALPADS Code 60 and 65 is where the data on the student is tracked.

There was a discussion on various ways students can get practice at home with items that would help when they go to their job.

## REGIONALIZED/COUNTY PROGRAMS/STUDENT SERVICES

### County Program Update– Monica

- County Programs has a new Senior Administrative Assistant, Shannon Soriano she will be supporting Monica as Division Director and she will be the SEIS manager.
- In the past we have shared our thoughts on changing some of the old language to some new language on identifying FHI- Our SH classes will now be renamed to ESN (Extensive Support Needs).
- County Programs have two new growth classes in Lammersville at Hansen Elementary.
- Update on the YA Program: B! Manteca moved to Redwood. Our Mid-Town class moved into the B! Manteca Facility and will be renamed Manteca YA.
- DHH Update: -Hired 1 DHH itinerant teacher the County Programs still has one vacancy
- Shortage of VI- We are in the process of looking for another VI teacher/or contractor
- Admin meetings are moving to Thursdays so we can continue to attend the COD on Friday. Admin are available on Fridays just not Thursdays.
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### [Admin Assignments](#) – Monica

Monica shared the admin assignments which is located on the 20-21 Directors folder on the google drive.

### [Class Directory](#) – Monica

Monica shared the class directory which is located on the 20-21 Directors folder on the google drive.

### [SJCOE Sped Programs Distance Learning](#) – Monica

Monica briefed the council on the Special Education Distant Learning Related Providers – they are expected to do all the services as required. More technology arriving in four to six weeks. In the Autism program, teachers/staff are doing Virtual Discreet Trial Training and parent training on behavioral needs during DL. IEP meetings are being held virtually.

**Students by DOR** (To be emailed to districts individually) - Monica

**Referral Status 19/20** (Emailed to districts individually) – Monica

44 to date (the majority are preschool autism). We will double-check the referral numbers from March to June.

Monica shared with the Directors their referral count. Tracy will link the referral data. Any questions on the referrals please contact Monica.

## COMMITTEES/COMMUNITY ADVISORY COMMITTEE

**CAC Meeting Dates – Justin**

The next CAC meeting will be held next week, Thursday, August 20 at 11:45 a.m. During the CAC meetings when it's "share out" time, please share what is happening in your districts. When it is the share out for directors please share out from your district.

County Programs could have a share out because it covers all our districts. Monica mentioned County Program would be happy to help out with more training with parents.

**UPCOMING DEADLINES****Susan/Staci**

If you are in Dispro you should by now have the list of students. The deadline is December 15<sup>th</sup>.

**SHARING****Interim Local Plan – Brandie**

The Interim Local Plan binder will be coming to each Special Ed department. Brandie will also be attending each district's board meeting this fall to for approval of the Local Plan.

**Meeting adjourned at 11:30 a.m.**