

**HEAD START SAN JOAQUIN**  
**GAYLORD A. NELSON ADMINISTRATION CENTER / MR. MOUSALIMAS OFFICE**  
**2922 TRANSWORLD DRIVE / STOCKTON, CA**  
**JULY 19, 2019 / 9:00 A.M.**  
**REGULAR MEETING**  
**AGENDA**

**I. CALL MEETING TO ORDER**

The meeting was called to order at 9:04 AM.

Attendees included: Mr. Mousalimas, Scott Anderson, Pam Gomes, Brandi Harrold, Laura Haley, Jamie Baiocchi, Terrell Martinez, Jane Steinkamp

**II. MEETING MINUTES**

The June meeting minutes were reviewed and approved with no corrections needed.

**III. PROGRAM UPDATES:**

**A. UPDATES**

- i. **End of Month Enrollment and 2019-2020 Enrollment Projection Reports**  
Leticia Sida provided End of Month Enrollment report for the month of June which indicated 59% enrollment for Head Start and full enrollment for Early Head Start. Leticia also shared reviewed the enrollment projection reports for the 2019-2020 school year which included information regarding the projected children with IFSP and IEPs.
- ii. **Community Care Licensing Type A Violation**  
Leticia provided a copy of a Type A violation that was received by one partner and responded to questions from the governing board and attendees.

**IV. SELF ASSESSMENT REPORT**

Leticia provided the Self-Assessment Summary Report, provided and overview of the process, and responded to questions from the governing board and attendees.

**A. ITEM SCHEDULED FOR ACTION**

**i. Continuous Quality Improvement Plan**

Leticia provided a copy of the Continuous Quality Improvement (CQI) Plan that was developed based on Self-Assessment results and requested governing board's approval of the CQI Plan.

Mr. Mousalimas approved the CQI Plan as presented.



**V. PARENT POLICY COUNCIL REPORT**

Leticia provided minutes from the June 24, 2019 meeting and June 27, 2019 Policy Council conference call.

**VI. COMMUNICATION FROM OFFICE OF HEADSTART**

None

**VII. FISCAL:**

**A. REPORTS**

**i. Monthly Financial Reports**

Pam Gomes provided the following:

- Financial Report which included information through May 31, 2019.
- An update on facilities which included the following: McKinley, Lathrop and Parklane are in the licensing process and North is waiting for permit.
- An update on the Request for Disposition of the old Lathrop portable building.

**VIII. CLOSING COMMENTS FOR GOVERNING BOARD ATTENDEES**

No comments. Meetings was adjourned at 9:34 AM.

**IX. ADJOURNMENT TO AUGUST 16, 2019, 9:00 A.M., 2922 TRANSWORLD DR. STOCKTON, CA.**

“Inspiring every child and family towards lifelong success”- HSSJ Vision

