Pharmacy Technician Advisory Minutes

Date:	August 23, 2010
Time:	2:00 p.m.
Location:	UOP – Stockton, California

Industry Members Present:		
Name	**Business/Organization/Other**	**Position/Title**
Tu Nguyen	Western Career College	Pharmacist
Joel Wagner	University of Pacific Pharmacy	Pharmacist
Adam Kaye	Walgreens Pharmacy	Pharmacist
Education Members Present:		
Name	**School/Educational Program**	**Position/Title**
Annie McDonald	Amos Alonzo Stagg High School	SLC Coordinator
Sabrina Hutton-Edmond	Amos Alonzo Stagg High School	Teacher

1. **MEETING CALLED TO ORDER**
   The meeting was called to order by Course Facilitator, Sabrina Hutton-Edmond at 2:00 p.m.

2. **INTRODUCTION OF ADVISORY COMMITTEE MEMBERS**
   All Advisory Committee members that were present made self-introductions.

3. **SELECTION OF CHAIRPERSON**
   Sabrina Hutton-Edmond, Course Facilitator, asked for a volunteer to serve as Chairperson. Annie McDonald was selected to serve as Chairperson.

4. **SELECTION OF MINUTE TAKER**
   Sabrina Hutton-Edmond, Course Facilitator volunteered to take minutes for this Advisory Committee meeting.

5. **PURPOSE OF THE MEETING**
   Annie McDonald, Chairperson, explained that the main function of the Advisory Committee is to provide up-to-date information on current business industry trends

and technologies related to this course. The Advisory Committee also provides recommendations for the continued development and improvement of the course in the career-technical area.

6. APPROVAL OF MINUTES

7. COURSE CURRICULUM REVIEW

Advisory Committee was presented with the Pharmacy Technician curriculum. Members provided input as follows:

Section 4: Course Description:

The Advisory Committee members made no revisions on the course description.

Section 5: Course Prerequisites:

The Advisory Committee members confirmed the Community Classroom hours of 180. Prerequisites reflect current course prerequisites.

Section 6: Course Hours of Instruction:

The Advisory Committee members confirmed the stated course hours reflect the actual course hours.

Section 7: Course Revision Date: August 23, 2010

Section 8: Course Outline:

A. Career Preparation Standards/SCANS – No Change
B. Content Area Skills – No Change
C. Expected Student Proficiencies - No Change
D. Industry/Licensing – No Change

Section 9: Additional Recommended/Optional Items:

A. Articulation – None
B. Academic Credit – 10 Elective Credits
C. Instructional Strategies – updated with computer software
D. Instructional Material – No Change
E. Certificates – Pharmacy Technician National Certification

8. COURSE OUTLINE AND HOURS OF INSTRUCTION PER UNIT REVIEW

No Changes

9. CLASSROOM/JOB PLACEMENT ASSISTANCE
Assistance is provided by the work experience coordinator at the school site.

10. SUGGESTIONS AND RECOMMENDATIONS:
Advisory members felt that students must go to pharmacies that have new innovation technology such as the use of robots and different computer systems. It was felt that we should work as a group towards the common goal of improving patients' health.

11. CURRICULUM APPROVAL AND APPROVAL TO CONTINUE THE PROGRAM
A motion was made to approve the curriculum as presented with the above recommendations.

Motion: Adam Kaye
Second: Tu Nguyen
Outcome: Unanimously approved.

12. NEXT MEETING DATE
Date for the next Advisory Committee Meeting is August 2010.

13. EXPRESSIONS OF APPRECIATION
Sabrina Hutton-Edmond, Course Facilitator, and Annie McDonald, Chairperson, expressed their appreciation to the Advisory Committee for members' attendance and participation.

14. ADJOURNMENT
The Advisory Committee meeting adjourned at 3:30 p.m.

Minutes Taker (Print Name)	Sabrina Hutton-Edmond
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