



Paraprofessional Training Registration



WHO:

Persons who are interested in **NEW** employment as a paraprofessional at a Title I School and need to be certified according to the requirements of NCLB.

• **Prerequisite:** Participants must have previously demonstrated proficiency in basic reading, and math skills up to, or exceeding that required by the employing district for high school seniors. Requirements in Ed. Code 45361.5 and 45344.5 <http://www.sjcoe.org/hr/index.aspx>

WHAT:

Participants will be given training on assisting with the instruction of students in the areas of reading, writing, and math. A formal assessment will be given at the end of the training. Participants **must pass** the assessment in order to receive the San Joaquin County Office of Education paraprofessional certificate.

WHERE:

San Joaquin COE
2707 Transworld Drive
Stockton, CA 95206

TIME:

8:00 A.M.-4:30 P.M.

**Participants arriving late on either day will be required to make up time & take the assessment at a future training.*

FEE:

\$75.00 SJCOE DISTRICTS

\$150.00 OUTSIDE SJCOE DISTRICTS

**SJCOE Business Department policy requires payment in full at time of workshop registration*

PROVIDED:

- 2 days of instructional training
- Participant materials
- Lunch

DATES:

- November 8-9, 2011
- February 28-29, 2012
- April 2-3, 2012



****Registration must be RECEIVED in our office no later than 7 Business Days Prior to Event Date****

FIRST NAME: _____ LAST NAME: _____ DATE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE/CELL: _____ EMAIL: _____

Payment Methods Accepted

**** NO PURCHASE ORDERS ACCEPTED ****

Check # _____ Money order # _____ District Journal To: **0190100000000086897007244**

(San Joaquin Districts ONLY - see your District Business Office personnel to process journal)

Remit Form & Payment To: San Joaquin County Office of Education
State/Federal Programs-Education Services
Desiree Ortega
P.O. Box 213030
Stockton, CA 95213-9030

SAN JOAQUIN COUNTY OFFICE USE ONLY

Program / Department: State/Federal Programs Language Arts

Revenue Account Code: 01-9010-0- 0000-0000-8689-700- 7244

Fund-Rsrce-Yr-Goal- Fncf- Obj- Sch- Mgmt

xx- xxxx- x- xxxx - xxxx - xxxx - xxx -xxxx

HOW TO REGISTER:

Mail in:

- Registration form
- Proof of proficiency exam or 48 college or university semester units
- Copy of high school diploma or equivalent
- Payment (Payable to SJCOE)

QUESTIONS CONTACT:

Desiree Ortega
PHONE: (209)468-9236
FAX: (209)468-9232
Email: dortega@sjcoe.net

CANCELLATION POLICY:

If the workshop is cancelled by SJCOE, enrollees will be notified in advance and will obtain a full refund. NO refunds will be given for participant cancellations.