



---

# Job Description

---

**POSITION TITLE:** Adapted Physical Education Specialist #1000  
Special Education Program

**SALARY PLACEMENT:** Certificated Salary Schedule

---

**MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:**

Possess a Bachelor's Degree from an accredited college or university with emphasis in an appropriate field. Possess appropriate California Teaching Credential.

**DESIRABLE QUALIFICATIONS - EDUCATION AND/OR TRAINING:**

Master's Degree in Special Education or related field.

**MINIMUM EXPERIENCE:**

No minimum experience requirement.

**DESIRABLE EXPERIENCE:**

Experience with disabled children or adults, preferably in a school setting. Experience with or willingness to become involved in Special Olympics.

**CREDENTIALS AND/OR SKILLS AND ABILITIES:**

Possession of, or qualification for, a California Specialist Credential authorizing service in Adapted function as a member of an educational team. Familiarity with a variety of assessment tools and ability to implement varied instructional techniques. Strong behavior management, positive discipline skills. Ability to work in varied settings with a variety of personnel.

**SUMMARY OF POSITION:**

Under administrative direction of the Special Education Program Administrator will provide quality adapted physical education services to severely handicapped, orthopedically handicapped, seriously emotionally disturbed, deaf, or communicatively handicapped students ages 18 months to 22 years, through a commitment to team participation in planning and implementation of student programs; infusion of physical education across of functional, community based curriculum; interagency cooperation, and a strong parent-teacher-student linkage.

**ESSENTIAL FUNCTIONS:**

Essential functions may include, but are not limited to the following:

1. Diagnose and prescribe physical education programs in consultation with parents and IEP team members.
2. Design services, including small and large group instruction, for a range of motor development defects.
3. Collaborate with appropriate classroom and support personnel for IEP implementation.
4. Record student progress and complete reports as needed.
5. Complete community based instructional plan where necessary and appropriate.
6. Provide in-service training to classroom staff as appropriate.
7. Articulate curriculum between and among student levels.

**PHYSICAL REQUIREMENTS:**

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal/typewriter, operate standard office equipment, and use a telephone.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone.
5. Speak so that others may understand at normal levels and on the telephone.
6. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift and/or carry up to 25 pounds to waist height.

**WORK ENVIRONMENT:**

Employees in this position will be required to work in indoor and outdoor environments and come in direct contact with SJCOE staff, students, district staff, and the public.